

CareerSource Brevard (CSB)
Executive Committee Meeting
February 3, 2022

MINUTES

Members in Attendance: Lloyd Gregg (Chair), Mary Jane Brecklin (virtually), Nancy Heller (virtually), Mike Menyhart (virtually), and Susie Glasgow.

Members Absent: Colleen Browne

Staff in Attendance: Jana Bauer, Marci Murphy, Holly Paschal, Jeff Witt.

Guests: None

Lloyd Gregg called the meeting to order at 4:11pm.

Roll Call: Holly Paschal

Public Comments: There was no public comment.

Presentations:

Jana Bauer gave a presentation on New Grant and Funding Opportunities.

Jana Bauer explained Salesforce Academy in greater detail to the committee. Jana Bauer also explained the need to increase the skills of the AARP customers to become more competitive in the labor market. Nancy Heller explained the need of increased computer skills for the AARP population to be successful in the workforce.

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for November 1, 2021, made by Susan Glasgow and seconded by Mike Menyhart. Motion passed unanimously.

The committee discussed various strategies for market analysis for CSB board staff and president's salary. Motion to approve the CSB President's Contract made by Mary Jane Brecklin and seconded by Susan Glasgow. Motion passed unanimously.

Discussion/Information Items:

Presidents Report

Ms. Murphy reported on the Audit update, Labor Market, and Lead Brevard sponsorship. Marci Murphy gave the committee a hardcopy of the Talent Playbook, Strategies for Workforce System Staff Retention, and Sansdemic Solutions and informed the committee that these three documents will be shared via email after this meeting. She also reported "Good News in Brevard" with Florida experiencing 20 consecutive months of job growth and 14 consecutive months of labor force increases while the state's unemployment rate continues to decrease. Ms. Murphy reminded everyone that CSB will be focusing on short-term and long-term strategies to help with labor shortages. Ms. Murphy reported that EMSI Burning Glass', Dr. Chris Laney will

be giving a presentation at our next board meeting, and she discussed how EMSI Burning Glass' Skills Gap Analysis product is a new way to view job seeker skillsets.

Lastly,

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board.

Adjournment:

The meeting adjourned at 5:21pm.

Submitted by,

Reviewed by,

(Signature on file)

(Signature on file)

2/9/2022
Holly Paschal Date

2/9/2022
Lloyd Gregg Date