

CareerSource Brevard
Board of Directors Meeting
February 14, 2019

MINUTES

Members in Attendance: Paula Just (Chair), William Chivers, Susan Glasgow, Nancy Heller (via teleconference), Robert Jordan, Jennifer Kenny, Traci Klinkbeil, Mike Menyhart, Linda Miedema, (via teleconference), Wayne Olson, Amar Patel, Lynda Weatherman.

Members Absent: Frank Abbate, Joe Angelastro, Shawn Beal, Daryl Bishop, Colleen Browne, Dale Coxwell, Lloyd Gregg, Travis Mack, Mark Mullins, Terry Schruppf, Patty Stratton.

Staff Present: Jana Bauer, Denise Biondi, Judy Blanchard, Wendi Jo Bost, Don Lusk, Richard Meagher, Stephanie Mosedale, Marci Murphy, Lyn Sevin, Erma Shaver, Jeff Witt. **Career Center Staff Present:** Julie Berrio, Chakib Chehadi, Caroline Joseph-Paul, Thomas LaFlore, Michael Mijon (via Skype), Holly Paschal (via Skype), Kristine Wolff.

Guests: Casey Penn and Maureen Castano (DEO), S. Roberts (DEO) (via teleconference), Karen Vogt Kendrick (via Skype), Brian Jaskiewica.

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:02am by Paula Just.

Public Comment: There was no public comment.

Presentations:

Business Recognition

Holly Paschal and Michael Mijon presented Karen Vogt Kendrick who was recognized for her successful career path and CDL employment.

Paula introduced Casey Penn and Maureen Castano who gave an overview of CSB's Performance. Members requested a presentation before the Board on CareerSource Florida's future focus.

Judy Blanchard presented Brian Jaskiewicz from Space Coast Intelligent Solutions and spoke of their support of CSB programs and services, including work based training programs, the IT Consortium, and the IT Career Expo.

Action Items:

Contracts with Board Members

CSB Board Members Amar Patel identified the need to abstain from discussion and voting prior to the meeting. Motion to recommend the Department of Economic Opportunity approve Related Party Contract with Brevard Achievement Center in an amount not to exceed \$50,000, made by Robert Jordan and seconded by Mike Menyhart. Motion passed unanimously with Amar Patel abstaining.

Consent Action Items

Motion to approve the Board of Director meeting minutes for November 15, 2018 made by Susie Glasgow and seconded by Robert Jordan. The motion passed unanimously.

Committee Chair Reports

Susie Glasgow gave a report on the Industry Workforce Committee meeting held on January 17, 2019.

Mike Menyhart gave a report on the Career Center Committee meeting held on December 4, 2018.

Marci Murphy gave a report of the Governance/Finance Committee meeting held on February 4, 2019.

Information Items:

Information items presented included updates on CSB’s Annual Report, Hidden Talent, the American Promise Grant, Business Use of CSB Services, Common Measures, Second Quarter Contractor Performance, Healthcare Sector, Soft Skills, Quarterly Multimedia Outreach, Grow the Resources of the Board, Financial Reports, and Committee meeting minutes. Staff handed out a U.S. Conference of Mayors Workforce Development Council Best Practices publication featuring CSB, and a copy of CSB’s engineer recruitment ad which will appear in the March Edition of Delta Sky Miles Magazine. Staff also shared information from CareerSource Florida’s recent meetings, Florida Workforce Development Association’s legislative agenda, Governor DeSantis’s Executive Order 19-31 and CSB’s Annual Report. There was discussion on Grow the Resources of the Board, and it was noted that CSB has been awarded the Pathways to Prosperity – Re-entry Intervention Resulting in Successful Employment (RISE) Grant, the Aero-Flex Pre-Apprenticeship Program Grant and the Brevard Adult Education Pre-Apprenticeship Grant. Robert Jordan asked if CSB was working with BIMDA on the Opioid Grant and staff agreed to check into it. Lynda Weatherman asked Marci Murphy to reach out to her when CSB gets notified about the Community Development Block Grant – Disaster Recovery Construction Industry Training Grant.

There being no further business, the meeting was adjourned at 9:16am.

Submitted by,

Reviewed by,

(signature on file)
Lyn Sevin

2/14/2019
Date

(signature on file)
Paula Just

2/14/2019
Date