

CareerSource Brevard
Board of Directors Meeting
February 16, 2023

MINUTES

Members in Attendance: Mary Jane Brecklin (virtual), Colleen Browne (virtual), Randall Fletcher (virtual), Lloyd Gregg (Chair), Nancy Heller (virtual), Art Hoelke (virtual), Karen Houston (virtual), Brian Jaskiewicz, Traci Klinkbeil (virtual), Karen Locke (virtual), Nuno Mana (virtual), Mike Menyhart (virtual), Wayne Olson (virtual), Amar Patel (virtual), Cordell Rolle, Monica Shah (virtual), Holly Tanner (virtual) and Lynda Weatherman (virtual).

Members Absent: Frank Abbate, Shawn Beal, and Travis Mack, Kirsten Patchett, and Pamela Reed.

Staff Present: Marci Murphy, Holly Paschal, Thomas LaFlore, Jana Bauer, Lynn Hudson, Denise Biondi, Marvetta Gordon (virtual), Caroline Joseph-Paul (virtual), Kristine Wolff (virtual), Amberstar Bush (virtual), Marina Stone (virtual), Joy Bartlett (virtual), James Watson, and Ahmanee Collins-Bandoo (virtual).

Guests: James Halleran (virtual).

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:30am by Lloyd Gregg.

Public Comment: There was no public comment.

Presentations:

James Halleran from James Moore & Co. presented the Independent Auditor's Report of the financial position of Brevard Workforce Development Board, Inc. dba CareerSource Brevard for the fiscal year ending on June 30, 2022. Lloyd Gregg asked Mr. Halleran what happens if there is a deficit and Mr. Halleran explained that usually the workforce boards get reimbursed quickly. Motion to accept the Independent Auditor's report made by Cordell Rolle and seconded by Mary Jane Brecklin. Motion passed unanimously.

Steve Howard, the Project Coordinator for CSB Grant Programs presented the COVID Funding Grant. Mr. Howard explained the positive impact the grant has made throughout Brevard County and stated that this grant was primarily a humanitarian grant which focused on serving people. Mr. Howard explained the downside of the grant ending is that there may be hundreds of seniors who may not be served fresh meals due to a shortage of volunteers, he also explained the need for volunteers once this grant ends to continue to provide the level of service that is currently happening through the COVID grant.

Action Items:

Jana Bauer presented the Formula Funding Mix PY 22-23. Ms. Bauer explained the need to upskill and increase self-sufficient wages for job seekers who are lacking the skills to obtain employment. Motion to approve the Career Center Committee's recommendation for the formula funds guidelines for PY 22-23 was made by Brian Jaskiewicz seconded by Cordell Rolle. Motion passed unanimously.

Consent Action Items:

Consent action item presented included Board of Director meeting minutes for November 17, 2022. Motion to approve the Consent Action Item made by Mary Jane Brecklin and seconded by Colleen Browne. Motion passed unanimously.

Reports:

Mike Menyhart gave a report on the Industry Workforce Committee meeting held on January 10, 2023.

Nancy Heller gave a report on the Career Center Committee meeting held on January 24, 2023.

Colleen Browne gave a report on the Finance Committee meeting held on February 6, 2023.

Ms. Browne welcomed new Finance Committee member, Shawn Beal, and informed the board that the Finance Committee is still in need of another member and suggested anyone who is interested should contact Marci Murphy.

Informational Items:

Marci Murphy gave the president's report and recognized Lynda Weatherman for receiving LEAD Brevard's Rodney S. Ketcham Leadership Icon Award at LEAD Brevard's 2023 4 under 40 leadership awards. Ms. Murphy congratulated Ms. Weatherman for achieving this award.

Ms. Murphy also shared that our CSB Business Liaison, Clinton Hatcher was one of the top 12 finalists for the four under 40 leadership awards and then went on to receive the award along with three other distinguished young leaders. She congratulated Clinton Hatcher on achieving this award.

Marci Murphy stated that our fiscal year PY21-22 Annual Report is being released electronically in a few weeks, therefore, she will share the report via email once released.

Ms. Murphy recognized that there are several new board members and stated that it makes sense to give a big picture view of the strategies for the organization so they can understand the part that each board member plays. She shared that the CSB Board's goals focus on our career centers ensuring that they are the top choice for career seekers and businesses in Brevard by offering quality workforce products and services. She stated, the other focus is ensuring our businesses have the talent and workforce they need to maintain a vibrant economy in Brevard. One of the ways CSB does this is by facilitating Industry sector consortiums in our in-demand industries bringing together business, education, and other stakeholders to focus on moving the needle in workforce issues. She states that we align strategies around these goals by understanding that although our basic services remain the same, our focus and activities change based on the economy and that activities surrounding these goals are constantly changing. She shared additional factors such as budget and new technologies, however, Ms. Murphy states she wants to address the economic factors. Some examples of an economic factor are unemployment, she shared some of the characteristics of an economy with both a low and a high unemployment rate. Ms. Murphy also explained how disasters and man-made events affect the workforce system and gave examples of each.

Ms. Murphy informed the board of changes in Florida's Workforce System to include the resignation of the DEO Director Dane Eagle, and informed that Mr. Eagle has been replaced by Meredith Ivey. Ms. Murphy also shared that, Michelle Dennard; President of CareerSource Florida resigned in January, and informed that Adrienne Johnston was voted in to take Michelle's place on February 7th, Adrienne was the Deputy Secretary of Workforce Services and chief economist for DEO. This concludes the President's report.

Lloyd Gregg shared with the board that CSB is doing very well and thanked everyone to include the career center staff for their hard work. Mr. Gregg also shared with the board a recent visit to a Brevard High School where he presented to a group of young people his personal experience of being a dual enrolled student.

Marci Murphy briefly showed the board where in the board package they could see our unrestricted funds and our administrative costs.

Other Business:

There being no further business, the meeting was adjourned at 9:26am.

Submitted by,

Reviewed by,

{Signature on file} 2/28/2023
Holly Paschal Date

{Signature on file} 2/28/2023
Lloyd Gregg Date