

CareerSource Brevard (CSB)
Executive Committee Meeting
May 1, 2023

MINUTES

Members in Attendance: Lloyd Gregg (Chair), Nancy Heller (virtually), Mike Menyhart (virtually), and Colleen Browne.

Members Absent: Mary Jane Brecklin.

Staff in Attendance: Marci Murphy, Holly Paschal, and Jeff Witt.

Guests: None

Lloyd Gregg called the meeting to order at 4:00pm.

Roll Call: Holly Paschal

Public Comments: There was no public comment.

Presentations:
No presentations

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for February 6, 2023, and March 8, 2023, made by Mike Menyhart and seconded by Colleen Browne. Motion passed unanimously.

Marci Murphy brought the topic of the Bylaws to the Committee and shared Article VI. Section C. "Election of Officers of the Board", which states, "In extenuating circumstances, the Board has the authority, through a majority vote, to modify the term limits of one or more of the officer positions." which Ms. Murphy explained that the consolidation qualifies as an "extenuating circumstance" since the CSB board will dissolve once the consolidation is final. Ms. Murphy also recommended the Bylaws modification of Section E. "Term of Directorship" to strike the first statement, "Directors of the Board shall serve three (3) year terms. Prior to expiration of their term, the Executive Committee will review each membership and may ask one or more Board Directors to serve additional term(s) upon the expiration of their current term, subject to Board approval." Ms. Murphy recommended that the next statement in Section E. "Term of Directorship" which reads, "LWDB members shall serve staggered terms and may not serve for more than eight (8) consecutive years, unless the member is a representative of a government entity. Service in a term of office which commenced before July 1, 2021, does not count toward the 8-year limitation." Ms. Murphy informed the Committee that this modification follows Florida Statute 445.007(2)(a); she states it doesn't make sense to bring on new board members considering the consolidation. Motion to approve the recommendation to move the Bylaws modification forward to the Board of Directors for approval and to keep our current officers on the Board made by Nancy Heller and seconded by Colleen Browne. Motion passed unanimously.

Discussion/Information Items:

Finance Committee Report Out

Finance Committee Chair, Colleen Browne gave a report of the Finance Committee meeting activities. Marci Murphy shared the proposed budget for the program year 2022-2023 that was presented to the Finance Committee.

Presidents Report

Ms. Murphy shared what her focus will be for the remainder of the year and beyond. She discussed changes in the Operations Department which include the current V.P. Jana Bauer's resignation and last day on May 12th, and informed the Committee that the Planning Program Manager, James Watson will replace Jana Bauer as the Vice President. Ms. Murphy informed the Committee that the FAWA Grant has a new Project Coordinator, Stephanie Robinson.

Ms. Murphy gave an overview of CSB's partnership with Dwyer Workforce and informed that an MOU was created with an effective date of May 1, 2023, but that the MOU is currently under review by Dwyer's attorney. She states there is a set aside of \$100k for 50-70 projected C.N.A. scholarships for the year with July 1, 2023, as the starting date for monies to be available. The in-person meeting with Dwyer and two of the training vendors, EFSC, and Doxa went well, however, the third vendor, Brevard Nursing Academy was not able to attend. There were skilled nursing facilities at the meeting to ask and answer questions. The group discussed items such as transportation support services, tickets to venues, and Dwyer funds being used for support services that CSB is unable to fund due to funding restrictions. Ms. Murphy states she believes the partnership with Dwyer will be very successful and we are excited to partner with them.

Marci Murphy shared information regarding the consolidation such as a meeting Ms. Murphy had with Ernst & Young and CSF on March 29th, and her weekly meetings with the CareerSource Volusia-Flagler President. Ms. Murphy informed the Committee that she will address the consolidation with the Board of Directors during the next board meeting on May 18, 2023.

Ms. Murphy notified the Committee of some of the upcoming events; On May 2, 2023, EFSC TV Network will be interviewing Ms. Murphy on workforce topics such as the need/demand for high tech workers on the Space Coast and job searching changes. On May 9th and May 10th, she will be attending the Florida Economic Development Conference in Orlando and will be a panel speaker on "Fortifying the Space Industry Talent Pipeline" on the 10th.

Lastly,

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board.

Adjournment:

The meeting adjourned at 4:42pm.

Submitted by,

Reviewed by,

{Signature on file}
Holly Paschal

5/3/2023
Date

{Signature on file}
Lloyd Gregg

5/3/2023
Date