

CareerSource Brevard (CSB)
Executive Committee Meeting
May 2, 2022

MINUTES

Members in Attendance: Lloyd Gregg (Chair), Nancy Heller (virtually), Colleen Browne, Mike Menyhart (virtually), and Susie Glasgow.

Members Absent: Mary Jane Brecklin

Staff in Attendance: Marci Murphy, Richard Meagher, Lynn Hudson, and Holly Paschal.

Guests: None

Lloyd Gregg called the meeting to order at 4:00pm.

Roll Call: Holly Paschal

Public Comments: There was no public comment.

Presentations:

There were no presentations.

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for February 3, 2022, made by Mike Menyhart and seconded by Nancy Heller. Motion passed unanimously.

Approval of Board Member Reappointments

According to the CSB bylaws, Directors of the Board serve three-year terms and prior to the end of their term, the Executive Committee reviews each member to determine which Board Members should be asked to serve additional terms, subject to Board approval. The President asked the Committee to review and approve the following members whose terms are ending on 6/30/2022:

Frank Abbate – Brevard County Manager

Shawn Beal – Business Manager, IBEW 208

Susie Glasgow – President/CEO, Kegman Inc.

Nancy Heller – Project Director, SCSEP

Art Hoelke – GM/Vice President, Knight's Armament Company

Jennifer Kenny – Organizer, IBEW 606

Traci Klinkbeil – Community Administrator, Department of Children & Families

Terry Schrumpf – President/CEO, Florida Sports & Spinal Rehab

Motion to approve the reappointments for inclusion on the agenda of the next full Board of Directors meeting made by Susan Glasgow and seconded by Mike Menyhart. Motion passed unanimously. Action by the Board of Directors will result in requesting ratification action by the Brevard County Commission.

Board Member Nomination

A recommendation from CSB President Marci Murphy to reach out to potential board members Karen Locke, COO of Crosswinds Youth Services, Terrance Levell, Executive Director of AMI Kids, and Ellena Little, Executive Director of Club Esteem was made to fill the vacated seat by Lynn Brockwell-Carey. Motion to approve the CSB President's solicitation of possible board member nominations was made by Susan Glasgow and seconded by Colleen Browne.

Discussion/Information Items:

Budget Discussion

Richard Meagher and Lynn Hudson shared with the Committee the action brief for the Proposed Budget for Program Year (PY) 2022-2023 that was presented during the Finance Committee Meeting on May 2, 2022.

Presidents Report

Marci Murphy introduced CSB Accountant Lynn Hudson to the Committee.

Ms. Murphy informed the Committee that CSB currently has an RFP for Auditing and Monitoring services and gave the Committee background information on the RFP process.

Ms. Murphy reported on the REACH Act that was passed and put into place on July 1, 2021. She shared the REACH Act At-A-Glance summary, she discussed changes coming to the workforce, and shared several handouts relating to the changes. Ms. Murphy shared the background information on House Bill 1507 and how it relates to the REACH Act. Ms. Murphy informed the Committee on the strategy of sharing the uniqueness of Brevard County with focuses on the Space Coast and activities outside of the Career Center. The Committee suggested to include statistics on launches from Brevard County and successful activities happening at Port Canaveral.

Ms. Murphy reported on a seat on Florida Workforce Development Association (FWDA) and explained that CSB has been asked to find another board member from our region that is a business that could sit in on the meetings and explained what that member role would consist of. Colleen Browne volunteered to serve as a FWDA representative.

Lastly,

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board.

Adjournment:

The meeting adjourned at 5:34pm.

Submitted by,

Reviewed by,

(Signature on File)
Holly Paschal

5/03/2022
Date

(Signature on File)
Lloyd Gregg

5/03/2022
Date