

CareerSource Brevard (CSB)
Finance Committee Meeting
May 2, 2022

MINUTES

The meeting was held in person and virtually.

Members in Attendance: Colleen Browne (Chair), Wayne Olson (virtually), and Amar Patel (virtually).

Members Absent: Daryl Bishop and William Chivers.

Staff in Attendance: Marci Murphy, Richard Meagher, Lynn Hudson, and Holly Paschal.

Guests: None

Colleen Browne called the meeting to order at 3:34pm.

Roll Call: Holly Paschal

Public Comments: There was no public comment.

Presentations: There were no presentations.

Marci Murphy informed the Committee about the current RFP for Auditing and Monitoring proposals and the rating system that will be used. The board will be voting on the two contractors at the next board meeting.

Action Items:

Approval of Finance Committee Minutes

Motion to approve the Finance Committee minutes for February 8, 2022, made by Amar Patel and seconded by Wayne Olson. Motion passed unanimously.

Approval of PY 2022-2023 Proposed Budget

Richard Meagher and Lynn Hudson presented the PY 2022-2023 Proposed Budget. A question was posed and answered regarding budget cuts. Motion to approve the Program Year 2022-2023 Proposed Budget was made by Wayne Olson and seconded by Amar Patel. Motion passed unanimously.

Approval of WIOA DW to Adult Transfer-

Richard Meagher presented the WIOA DW to Adult Transfer Request. Amar Patel asked for clarification on the two types of WIOA workers and Richard Meagher explained. Motion to approve the WIOA DW to Adult Transfer was made by Amar Patel and seconded by Wayne Olson. Motion passed unanimously.

Discussion/Information Items:

Financial Reports

Staff reviewed the financial activity for the fiscal period ending on March 31, 2022. Richard Meagher also reviewed the dashboard indicators.

Vendor Payment Report

Staff reviewed the Vendor Payment report from January 1, 2022, through March 31, 2022.

Adjournment:

The meeting adjourned at 3:55pm

Submitted by,

Reviewed by,

(Signature on file)
Holly Paschal

5/04/2022
Date

(Signature on file)
Colleen Browne

5/04/2022
Date