

CareerSource Brevard (CSB)
Executive Committee Meeting
May 3, 2021

MINUTES

The meeting was held via teleconference during the COVID-19 pandemic.

Members in Attendance: Susie Glasgow (Chair), Lloyd Gregg, Mike Menyhart.

Members Absent: Daryl Bishop, Nancy Heller.

Staff in Attendance: Judy Blanchard, Thomas LaFlore, Don Lusk, Richard Meagher, Marci Murphy, Lyn Sevin, Jeff Witt.

Guests: None

Susie Glasgow called the meeting to order at 4:15pm.

Public Comments: There was no public comment.

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for February 1, 2021 and March 24, 2021 made by Mike Menyhart and seconded by Lloyd Gregg. Motion passed unanimously.

Board Member Reappointments

According to the CSB bylaws Directors of the Board serve three-year terms and prior to the end their term, the Executive Committee reviews each member to determine which Board members should be asked to serve additional terms, subject to Board approval. The President asked the Committee to review and approve the following members whose terms are ending on 6/30/2021:

Lloyd Gregg – VP/GM Spaceflight Support Services, ASRC Federal
Mike Menyhart – President of Operations, Migrandy Corporation
Mark Mullins – Superintendent, Brevard Public Schools
Wayne Olson – Area 3 Director, Vocational Rehabilitation
Amar Patel – Executive Director, Brevard Achievement Center
Travis Mack – President/CEO, Valeo Networks, Inc.

Motion to approve the reappointments for inclusion on the Agenda of the next full Board of Directors meeting made by Mike Menyhart and seconded by Lloyd Gregg. Motion passed unanimously. Action by the Board of Directors will result in requesting ratification action by the Brevard County Commission

Nomination of Officers

According to CSB bylaws, the Executive Committee shall recommend candidates selected from the business sector to serve as officers of the Board. All officers of the Board shall be elected for a period of two years and may not be nominated in the same office for more than two consecutive terms. The officers will take office at the first board meeting in the new fiscal year.

Lloyd Gregg has expressed his interest in serving as Chair and the Committee were asked to select candidates for the Vice Chair and Treasurer position.

After some discussion it was determined that staff contact the following candidates to ask if they were interested in serving:

Vice Chair: A: Mary Jane Brecklin: Tracy Klinkbeil
Treasurer: A: Colleen Brown B: Daryl Bishop C: Kirsten Patchett

Motion to recommend the Board of Directors approve Lloyd Gregg as Chair, and for staff to contact the above individuals in the order listed to ask if they are interested in serving as an officer of the board for Program Year 2021-2022 made by Mike Menyhart. Motion seconded by Lloyd Gregg and passed unanimously.

Discussion/Information Items:

President's Report

Ms. Murphy reported on the upcoming Board Retreat and said it would be in-person and socially distanced. She also said that CSB will be receiving funds to expand services for substance use disorder. Details will be provided at a later date.

Finance Committee Update

The Finance Committee was rescheduled to May 10, 2021 and the report will be presented at the Board of Directors meeting on May 20, 2021.

Local Workforce Development Area Designation

Staff said that the Board of County Commissioners had executed and approved the CSB Application for Subsequent Local Workforce Development Area Designation March 23, 2021 and it has been transmitted to the State of Florida, Department of Economic Opportunity.

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board. There was brief discussion on the Economic Development Block Grant and Dislocated Worker grants.

Quarterly Hurricane Report

Staff shared status and resources used for the Irma and Dorian Hurricane Recovery Programs including grant status, restoration activities, program costs, and work based training and certifications. Staff said that the majority of grant funds is used to cover participant wages.

Adjournment:

The meeting adjourned at 4:49pm.

Submitted by,

Reviewed by,

(signature on file) 5/20/2021
Lyn Sevin Date

(signature on file) 5/20/2021
Susie Glasgow Date