

CareerSource Brevard
Board of Directors Meeting
August 8, 2023

MINUTES

Members in Attendance: Shawn Beal (via virtually), Mary Jane Brecklin, Colleen Browne, Randall Fletcher (via virtually), Lloyd Gregg (Chair) (via virtually), Nancy Heller (via virtually), Art Hoelke (via virtually), Karen Houston (via virtually), Brian Jaskiewicz, Traci Klinkbeil (via virtually), Karen Locke, Nuno Mana, Mike Menyhart (via virtually), Wayne Olson (via virtually), Amar Patel (via virtually), Pamela Reed, Cordell Rolle (via virtually), and Monica Shah (via virtually).

Members Absent: Frank Abbate, Kirsten Patchett, Holly Tanner, and Lynda Weatherman.

Staff Present: Joy Bartlett (via virtually), Denise Biondi, John Bonsignore (via virtually), Amberstar Bush (via virtually), Ahmanee Collins-Bandoo (via virtually), Lisa Fitz-Coy (via virtually), Linda Hadley (via virtually), Lynn Hudson (via virtually), Melissa Janssen, Michelle Jones (via virtually), Deserine Morgan (via virtually), Caroline Joseph-Paul (via virtually), Bob Knippel (via virtually), Thomas LaFlore, Angelina Londono (via virtually), Jessica Mitchell, Marci Murphy, Holly Paschal (via virtually), Sally Patterson (via virtually), Erma Shaver, Kory Sillerud (via virtually), Marina Stone (via virtually), Kimberly Weatherby (via virtually), and Jeff Witt.

Guests: Anne Everly, Nola Hogarth (via virtually), and Joy Jamerson (via virtually).

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:32am by Mary Jane Brecklin.

Public Comment: There was no public comment.

Presentations:

LPN Apprenticeship Panel

CSB Apprenticeship Navigator, Melissa Byers presented the panel which included Anne Everly, the Apprenticeship Training Representative from the State of Florida Department of Education Apprenticeship, Nola Hogarth, a Nursing Practice Coach Supervisor at Healthfirst, and Joy Jamerson, the Program Manager Outreach with HCAP. The apprenticeship panel each gave an overview of how their company works with the apprenticeship program and their role with apprenticeships. Marci Murphy asked the panel if the applicant can choose where they do their apprenticeship and Melissa Byers confirmed they can. Melissa Byers informed the panel that there are both group and individual apprenticeships and explained the difference. Art Hoelke commended the panel for their efforts and stated how important these efforts are to the entire state. Nancy Heller asked the panel to add the AARP SCSEP program to their partnership, and the panel confirmed they would assist with this request.

Action Items:

President's Proposed PY2023-2024 Goals

Marci Murphy presented her Proposed PY 2023-2024 goals, gave an overview of each and how they were created, and the steps she will take to successfully achieve each goal as well as the expected outcome for each goal. Ms. Murphy explained the first goal of "Letter Grade", the second goal of "Florida's Workforce Consolidation", the third goal of "Manage the Florida Atlantic Workforce Alliance", and the fourth and final goal of "Manage the Dwyer Project". The goals had been reviewed and recommended for approval by the Executive Committee at the August 2, 2023, meeting. Ms. Murphy explained that it takes almost a year to get the processes in place before you can see improvement pertaining to the Letter Grade goal. Brian Jaskiewicz asked when the Dwyer Project kicks off and Marci Murphy informed July 1, 2023. Lloyd Gregg informed that he believes the President's Goals are relevant and will have successful outcomes at the end and thanked the Board Members for their support in the effort. Motion to approve the Executive Committee's recommendation for the President's Goals for PY2023-2024 made by Colleen Browne and seconded by Karen Locke. Motion passed unanimously.

Approval of Board of Directors Meeting Minutes

Motion to approve the Board of Directors Meeting minutes for May 18, 2023, made by Colleen Browne and seconded by Pamela Reed. Motion passed unanimously.

Committee Chair Reports

Mike Menyhart gave a report on the Industry Workforce Committee meeting held on July 18, 2023.

Nancy Heller gave a report on the Career Center Committee meeting held on July 25, 2023.

Colleen Browne gave a report on the Finance Committee meeting held on August 2, 2023.

Marci Murphy gave the president’s report, and informed that Ernst & Young (EY) was awarded the contract for the advancement of Florida’s workforce system and stated that the first deliverable is the Project Plan which encompasses all three pillars (one of which is the consolidation). Ms. Murphy stated that she had two meetings with EY; one encompassed the entire state Workforce system, and the other meeting was for the ten counties affected by the consolidation. Ms. Murphy added that EY had a meeting with her and CSB’s two Vice Presidents, Thomas LaFlore and James Watson on August 7th, and another meeting with both she and Flagler/Volusia County President together, also on August 7th. Ms. Murphy shared details of the meeting.

Ms. Murphy informed the Committee that Nancy Heller is retiring in September and thanked Ms. Heller for her many years of serving on the Board as well as serving as Chair for the Career Center Committee (CCC). Ms. Murphy made the announcement that CSB is in now need of a chair for the CCC and informed the Board of Directors to contact her directly if they’re interested in chairing the CCC.

Information Items:

Marci Murphy informed the Board of Directors that the Information Items: ITA Vendor Evaluation, Effectiveness of Training, End of Year Contractor Performance, New Measures for Contract Performance, Primary Indicators of Performance, Letter Grade Status, Fact Sheet, Budget Update, Financial Reports, Quarterly Multimedia Outreach, Grow the Resources of the Board, Committee Meeting Minutes, and Presentations at Committee Meetings, may all be viewed on the CSB website.

Other Business:

There being no further business, the meeting was adjourned at 9:31am.

Submitted by,

Reviewed by,

(Signature on file)

Holly Paschal

8/09/2023

Date

(Signature on file)

Lloyd Gregg

8/09/2023

Date