

CareerSource Brevard
Board of Directors Meeting
August 15, 2019

MINUTES

Members in Attendance: Susan Glasgow (Chair), Shawn Beal, Daryl Bishop (via teleconference), Lynn Brockwell-Carey, William Chivers, Lloyd Gregg, Nancy Heller, Art Hoelke, Robert Jordan, Jennifer Kenny (via teleconference), Traci Klinkbeil (via teleconference), Mike Menyhart (via teleconference), Linda Miedema, Patricia Stratton (via teleconference), Lynda Weatherman.

Members Absent: Frank Abbate, Joe Angelastro, Colleen Browne, Paula Just, Travis Mack, Mark Mullins, Wayne Olson, Amar Patel, Terry Schrupf.

Staff Present: Julie Berrio, Denise Biondi, Caroline Joseph-Paul, Clinton Hatcher, Jennifer Lasser, Don Lusk, Angelina Londono, Richard Meagher, Patrick Mele, Michael Mijon, Stephanie Mosedale, Marci Murphy, Holly Paschal, Lori Robinson, Raul Santana, Lyn Sevin, Erma Shaver, Jeff Witt, Kristine Wolff.

Guests: Jeff Arnott (Brevard Adult Ed), Rohit Ghosh (SpaceX), Tonya Holder (Brevard Adult Ed), Dayhanara Ortiz, Radiance Prince, Stacie Roberts (DEO) (via teleconference) Chase Shinn (SpaceX).

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:02am by Susie Glasgow.

Public Comment: There was no public comment.

Presentations:

Holly Paschal introduced Dayhanara Ortiz who came from Puerto Rico after Hurricane Maria and who was recognized for her success with CSB's ESOL classes which had enabled her to gain employment at Kennedy Space Center.

Holly Paschal introduced Radiance Prince who had started at CSB in the NextGen youth program. Radiance went on to earn her CNA Certification and will be starting nursing school in the near future. Robert Jordan thanked both Dinara and Radiance for sharing their successes despite their many roadblocks.

Raul Santana introduced Rohit Ghosh from SpaceX and both shared the successful relationship SpaceX has with CSB.

Raul Santana introduced Chase Shinn who was recognized for his success gaining employment at SpaceX through one of CSB's Job Fairs.

Action Items:

Contracts with Board Members

CSB Board Members Art Hoelke and Lynn Brockwell-Carey identified the need to abstain from discussion and voting prior to the meeting.

Motion to approve Related Party Contracts not to exceed \$20,000 with Knight Enterprises Mgmt, LLC made by Robert Jordan and seconded by William Chivers. Motion passed unanimously with Art Hoelke abstaining.

Motion to approve Related Party Contract with Neighbor-Up Brevard and its subsidiary Evans Center Inc. in an amount not to exceed \$20,000, made by Robert Jordan and seconded by Lloyd Gregg. Motion passed unanimously with Lynn Brockwell-Carey abstaining.

The Related Party Contracts will be sent to the Department of Economic Opportunity for information.

Staffing Agency ITN

Pending successful negotiations, staff recommended that CSB award 4-year ID/IQ contracts to the vendors identified. Each contract would be negotiated and issued using a one year initial term with three one-year options to extend the term of performance. Between the vendors, all levels of service are accessible for the main employment categories provided within the solicitation, including; accounting and bookkeeping, IT, executive, exempt-level professionals and management, light industrial, heavy industrial, medical (clerical), medical direct contact care (non-clerical) and youth. Motion to approve the rating committee recommendation to award 4-year ID/IQ contracts to Catalyst QLM, LLC, 22nd Century Technologies, Inc (TSCTI), KJ&J LLC d/b/a Spherion Staffing, LLC and JMark Inc. of Central Florida d/b/a Manpower to provide a broad range of staffing services on an as-needed basis made by Robert Jordan. Motion seconded by Nancy Heller and passed unanimously.

Consent Action Items

Consent action items presented included Board of Director meeting minutes and President Goals. Motion to approve the Board of Director meeting minutes for May 16, 2019 and President's Goals for PY19-20 made by Robert Jordan and seconded by Shawn Beal. The motion passed unanimously. It was requested that Ms. Murphy present details of her goals at the next board meeting.

Committee Chair Reports

Mike Menyhart gave a report on the Industry Workforce Committee meeting held on July 30, 2019.

Nancy Heller gave a report on the Career Center Committee meeting held on June 11, 2019.

Daryl Bishop gave a report of the Governance/Finance Committee meeting held on August 5, 2019.

Information Items:

Information items presented included Board Member Training, Budget Updates, Effectiveness of Training, Primary Indicators of Performance, Final Contractor Performance, APG IT Sector update, Healthcare Sector update, Aerospace Workshop report, Legislative Session outcomes, Legislative Workshop report, CSB Fact Sheet, Community Impact sheet, Multi-Media Outreach, Grow the Resources of the Board, Financial reports and Committee meeting minutes.

Staff discussed the success of the outreach campaigns aimed at engineers and the underemployed. Staff also said that Hurricane Matthew was complete, Hurricane Irma is expected to be funded through September 2020, Rebuild Florida has extended its office lease through June 2020, and notification of funds for the FloridaMakes Grant is pending, primarily for the Aero-Flex Pre-Apprenticeship program. The Financial Reports were reviewed by staff.

Daryl Bishop said that he represents CSB on the Melbourne Chamber of Commerce and has received a number of positive comments on CSB's services utilized by businesses.

Susie Glasgow asked what the median wage rate was in Florida and staff agreed to send that information to her.

There being no further business, the meeting was adjourned at 8:50am.

Submitted by,

Reviewed by,

(signature on file)

Lyn Sevin

8/19/2019

Date

(signature on file)

Susie Glasgow

8/16/2019

Date