

CareerSource Brevard
**Board of Directors Meeting
& Annual Retreat**
August 18, 2022

MINUTES

Members in Attendance: Colleen Browne, William Chivers, Randall Fletcher (via virtually), Susan Glasgow, Lloyd Gregg (Chair), Nancy Heller (via virtually), Art Hoelke (via virtually), Brian Jaskiewicz, Jennifer Kenny, Traci Klinkbeil, Mike Menyhart, Mark Mullins, Wayne Olson, Kirsten Patchett (via virtually), Amar Patel, and Lynda Weatherman (via virtually).

Members Absent: Frank Abbate, Shawn Beal, Daryl Bishop, Mary Jane Brecklin, Travis Mack, Pamela Reed, and Terry Schrupf.

Staff Present: Jana Bauer, Julie Berrio, Denise Biondi, John Bonsignore (via virtually), Chakib Chehadi, Ahmanee Collins-Bandoo (via virtually), Marveta Gordon, Linda Hadley (via virtually), Clinton Hatcher, Lynn Hudson, Jodi Jackson (via virtually), Melissa Janssen, Michelle Jones (via virtually), Caroline Joseph-Paul (via virtually), Ryan King, Bob Knippel (via virtually), Thomas LaFlore, Angelina Londono (via virtually), Jessica Mitchell, Marci Murphy, Holly Paschal (via virtually), Sally Patterson (via virtually), Erma Shaver, Marina Stone (via virtually), Kimberly Weatherby, and Kristine Wolff (via virtually).

Guests: James Heckman.

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:30am by Lloyd Gregg.

Public Comment: There was no public comment.

Presentations:

Board Recognitions

Marci Murphy gave an update of the reappointments that were brought to Brevard County Commissioners on July 12, 2022 and explained that none of the reappointments were accepted due to Brevard County Commissioners advising CSB to build a more diverse Board of Directors. Marci Murphy recognized the following board members for their many years of service and dedication to serving as a Board of Director at CareerSource Brevard: William Chivers, Daryl Bishop, Susan Glasgow, Jennifer Kenny, and Terry Schrupf.

Lloyd Gregg gave an overview of the Governor's goals for the Local Workforce Boards in the State of Florida and the efforts of CSB to meet these goals.

Action Items:

Board Member Appointment

At its meeting on August 1, 2022, the Executive Committee reviewed nominations for board membership and recommended the following candidates:

Karen Houston, Field Staff of Space Coast AFL-CIO was recommended to fill the seat vacated by Jennifer Kenny, Space Coast AFL-CIO. Motion to recommend approval of Karen Houston to the Brevard County Commission made by Colleen Browne. Motion seconded by Amar Patel and passed unanimously.

Karen Locke, Chief Operating Officer for Crosswinds Youth Services Inc. was recommended to fill the seat vacated by Lynn Brockwell-Carey. This seat is a mandatory Community-based organization with experience and expertise in addressing youth employment, training or education needs of individuals with barriers to employment. Motion to recommend approval of Karen Locke to the Brevard County Commission made by Mike Menyhart. Motion seconded by Kirsten Patchett and passed unanimously.

Cordell Rolle, Owner, CEO, President of Rolle I.T. LLC. was recommended to fill a business seat. Motion to recommend approval of Cordell Rolle to the Brevard County Commission made by Brian Jaskiewicz. Motion

seconded by Amar Patel and passed unanimously.

Monica Shah, Vice President and Treasurer of Southeast Petro Distributors, Inc. was recommended to fill a business seat. Motion to recommend approval of Monica Shah to the Brevard County Commission made by Mike Menyhart. Motion seconded by Mark Mullins and passed unanimously.

Holly Tanner, Owner, and President of L.H. Tanner Construction. was recommended to fill a business seat. Motion to recommend approval of Holly Tanner to the Brevard County Commission made by Wayne Olson. Motion seconded by Mark Mullins and passed unanimously.

At its meeting on August 17, 2022, the Executive Committee reviewed nomination for board membership and recommended the following candidate:

Nuno Miguel Serraninho Mana, East Coast Regional Manager of Acadian Contractors Inc. was recommended to fill a business seat. Motion to recommend approval of Nuno Mana to the Brevard County Commission made by Brian Jaskiewicz. Motion seconded by Amar Patel and passed unanimously.

All nominations will be sent to the Brevard County Commission for approval.

President's Proposed PY2022-2023 Goals

Marci Murphy reviewed her PY2022-2023 goals, gave an overview of each and how they were created. Lloyd Gregg explained that he is part of the Florida Chair's Alliance which is connected to the Letter Grade goals. Amar Patel asked if there are goals relating to financials and goals pertaining to quality of service. Marci Murphy explained that there are goals relating to quality of service and shared that a presentation regarding the career center efforts will be shared during this meeting as well. The goals had been reviewed and recommended for approval by the Executive Committee at the August 1, 2022, meeting. There was brief discussion on the five goals. Motion to approve the Executive Committee's recommended goals for the President's for PY2022-2023 made by Amar Patel and seconded by Wayne Olson. Motion passed unanimously.

Consent Action Items

Consent action items presented included Board of Director meeting minutes for May 19, 2022. Motion to approve Consent Action Items made by Colleen Browne and seconded by Mike Menyhart. Motion passed unanimously.

Committee Chair Reports

Mike Menyhart gave a report on the Industry Workforce Committee meeting held on July 12, 2022.

Nancy Heller gave a report on the Career Center Committee meeting held on July 26, 2022.

Colleen Browne gave a report on the Finance Committee meeting held on August 1, 2022.

Marci Murphy gave the president's report. Items covered included Primary Indicators of Performance negotiations with the state, 10% Holdback from Training Vendors, Additional Dollars from AARP (25K) to Expand our Program, Apprenticeship Navigator Funds for a SME to Help Expand Apprenticeships, and the Two-Year Modification of our Four-Year Plan.

Presentations:

Caroline Joseph-Paul, Thomas LaFlore, and Denise Biondi presented A Year in Review which consisted of Career Center statistics, Business Services, and Outreach efforts. After Caroline Joseph-Paul's presentation, the board discussed how they can help improve the outcomes of CSB.

Erma Shaver presented Letter Grades which consisted of the seven measures and one extra credit measure that is being used by the State of Florida to measure the Local Workforce Board's performance.

Kimberly Weatherby presented the Rapid Response Program.

Jana Bauer presented the Show Me the Money.

Information Items:

Marci Murphy shared that the Information Items: Grow the Resources of the Board, ITA Vendor Evaluation, Effectiveness of Training, End of Year Contractor Performance, Primary Indicators of Performance, Fact Sheet, Quarterly Multimedia Outreach, Budget Update, Financial Reports, Committee meeting minutes, and Presentations at Committee meetings, may all be viewed on the CSB website.

Presentations:

James Heckman of Department of Economic Opportunity (DEO) presented an overview of Florida’s Labor Market Information. Mr. Heckman frequently referenced Brevard County as the leader in advanced and high-tech manufacturing. Additional references were made regarding Brevard County as one of the leaders in the State of Florida with offering high-skilled high-wage IT positions.

Other Business:

There being no further business, the meeting was adjourned at 11:05am.

Submitted by,

Reviewed by,

(Signature on file)
Holly Paschal

8/22/2022
Date

(Signature on file)
Lloyd Gregg

8/22/2022
Date