

CareerSource Brevard

Career Center Committee

October 25, 2022

Minutes

The meeting was held in person and virtually using Microsoft Teams.

Members in Attendance: Nancy Heller Chair, Shawn Beal, Lorri Benjamin, Robert Gramolini, Brian Jaskiewicz, Laura Koursaris, Karen Locke, Theodore Pobst, Pamela Reed and Holly Tanner

Members Absent: Leslie Jones, Jimmy Lane, Travis Mack, Nuno Mana, Monica Shah

Staff in Attendance: Marci Murphy, Jana Bauer, Thomas LaFlore, Denise Biondi, Amberstar Bush, Lisa Fitz-Coy, Marina Stone and James Watson

C2 Staff in Attendance: Chakib Chehadi, Caroline Joseph-Paul, Ahmanee Collins-Bandoo, John Bonsignore, Marveta Gordon, Linda Hadley, Bob Knippel, Angie Londono, Sally Patterson, Taciana Raders and Aaron Smith of CareerSource Brevard (CSB) Career Centers

Guests in Attendance: There were no guests in attendance.

Call to Order:

Nancy Heller, Chair called the meeting to order at 8:32 am at CareerSource Brevard (CSB). Introductions were made.

Public Comment:

There was no public comment.

Spotlight Presentations:

Second Chance Recovery-Friendly Programs and Support

A presentation was shared highlighting the program and helping to get this population back to work. This is another untapped resource for employers. The presentation highlighted the RISE Program and the Brevard Recovery Works Program, along with the Substance Use Disorder Navigator Grant. Community Partners and Employers Connections and activities for PY 2021- 2022 including a success story were also shared.

Action Items:

Approval of Career Center Committee Minutes of July 26, 2022

Motion to approve the Minutes from the July 26, 2022, meeting was made by Shawn Beal. Robert Gramolini seconded the motion. The motion passed unanimously.

Guidelines for Formula Funding Usage PY 22-23

The guidelines for formula funding usage are reviewed every year to ensure that CSB is focusing on programs that are most effective for businesses and job seekers. Staff recommended 30% Work-based Training (OJT)s, Work Experience, Employed Worker) and 70% Individual Training Accounts (ITA's) for the Training Mix PY 2022-23: Staff also recommended the Job Seeker Customer Mix for 2022-23 of 50% on unemployed workers, 25% on the underemployed and 25 % on employed worker training. Motion to approve staff recommendation guidelines for PY 2022-23 and to move this item to the CSB Board of Director's consent agenda was made by Brian Jaskiewicz. Shawn Beal seconded the motion. The motion passed unanimously.

President's Report:

Marci Murphy introduced new committee members. She shared information on the Florida Atlantic Workforce Alliance (FAWA) Grant. CSB partnered with CS Flagler/Volusia and CS Research Coast and received 9M in funding which is equally divided into 3M per region. The funding will be used to support developing the talent pipeline and helping to provide training funds for folks in Aerospace, Aviation, Manufacturing and IT/Cybersecurity. The REACH Act was discussed in which CS Florida has contracted with Ernst & Young LLP to conduct research and discovery to increase collaboration and cooperation among state businesses and education community and progress that has been made. She also shared the May unemployment rate in Brevard is at 2.7% and that there are currently 5.7M more job openings than unemployed workers. A possible solution for businesses is to tap into a data pool of 'Missing Workers' formerly labeled as 'previous job hunters' to understand why this group left the market and to adopt recruitment efforts and work arrangements that ease their barriers.

Discussion/Information Items:

Q1 Career Center Efforts Presentation

During the first quarter of PY22-23, C2 GPS shared a presentation on continuous improvement, focus and accomplishments, enrollment and employment data, summer jobs program, community partnerships, job seeker workshops and specific program data was shared. A snapshot of the various activities, new initiatives that have occurred, customer engagement and feedback results were shared. Brian Jaskiewicz requested data show comparison numbers from previous years or quarters, so that progress can be seen or action may be taken.

Q1 Business Engagement Presentation

A presentation was shared that highlighted CSB Recruiting Events, Job Fairs, Workshops, Presentation and Panels and Business Learning Events along with a Fact Sheet for July 1, 2022, through September 30, 2022.

Q1 Multimedia Outreach Matrix

The Outreach Department highlighted quarterly activities from July 2022 through September 2022. Metrics for the CSB website and social media platforms were shared. Brian Jaskiewicz requested web analytics data show comparison numbers from previous years or quarters to make more meaningful assessments.

Q1 Performance Reporting Presentation and Analysis

A visual presentation of data was shared about performance measures including Quarter 1 entered employment rate, average hourly wage, retention rate and measurable skills gains.

First Quarter Contractor Performance for PY22-23

The CSB/C2 GPS contract is cost reimbursement for direct program costs, however; profit is withheld from the Contractor until measurable performance outcomes are achieved. The Contractor did not meet the required number of measures to be eligible to earn dollars for Element A. They were successful in exceeding the performance criteria to be paid on Element B. Performance Measures for PY22-23 have been redesigned to better align with the Letter Grade Performance that has been established by the State.

Primary Indicators of Performance

Common Measures were established under WIA and are still required by the Workforce Innovation and Opportunity Act (WIOA). Data was shared showing past performance and actual performance, along with PY22-23 goals. All performance goals were met or exceeded for the 4th quarter.

PY 22-23 Career Center Standards Results

The Career Center Standards is a review instrument adopted by the Board to assess our One-Stop operator for compliance of WIOA established criteria. The overall rating for PY 22-23 was 100%,

which shows a strong commitment to provide all-inclusive and consistent services to all three centers.

Strategies and Goals Matrix

Staff reviewed the matrix of the Career Center Committee including the Goal, Objectives, Strategies, Actions, Timeframes and Status of each strategy.

Adjourn:

There being no further discussion or business, Nancy Heller, Chair adjourned the meeting at 10:08am.

Respectfully submitted,

Reviewed by,

{signature on file}
Marina Stone

11/22/22
Date

{signature on file}
Nancy Heller, Chair

11/22/22
Date