

CareerSource Brevard
Board of Directors Meeting
November 17, 2022

MINUTES

Members in Attendance: Shawn Beal (virtual), Mary Jane Brecklin (virtual), Colleen Browne (virtual), Lloyd Gregg (Chair), Nancy Heller (virtual), Art Hoelke (virtual), Karen Houston, Brian Jaskiewicz (virtual), Traci Klinkbeil (virtual), Karen Locke, Nuno Mana, Mike Menyhart (virtual), Wayne Olson, Kirsten Patchett (virtual), Amar Patel (virtual), and Pamela Reed(virtual), Cordell Rolle (virtual), and Holly Tanner (virtual) and Lynda Weatherman (virtual).

Members Absent: Frank Abbate, Randall Fletcher, Travis Mack, Mark Mullins, and Monica Shah.

Staff Present: Jana Bauer, Denise Biondi, Lynn Hudson, Thomas LaFlore, Marci Murphy, Holly Paschal, Lois Thomas, Kimberly Weatherby, and Jeff Witt.

Guests: Wendi Jo Bost (Brevard County Public Library), and Tim Castro.

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:30am by Lloyd Gregg.

Chair, Lloyd Gregg introduced the new board members, Karen Locke, Karen Houston, Nuno Mana, Cordell Rolle, Holly Tanner, and Monica Shah. Mr. Gregg explained that Monica Shah is on vacation and is not currently present. Everyone welcomed the new members.

Public Comment: There was no public comment.

Lloyd Gregg informed the board that immediately after the meeting, there will be another meeting with the EDC and asked the EDC President Lynda Weatherman if she would like to share a few words regarding the meeting content. Lynda Weatherman shared information regarding the purpose of the Community Choice Conversation meeting and thanked everyone for their willingness to participate.

Board Recognitions:

Kimberly Weatherby introduced Wendi Jo Bost, the Director of Library Services from the Brevard County Library Systems and recognized the library for its partnership with CSB. Wendi Jo Bost thanked CSB and shared information regarding the types of services that the library partners with CSB on.

Lois Thomas recognized job seeker Timothy Castro who participated in the AARP Program at CSB and obtained employment with Embrarer. Timothy Castro shared his experience as a job seeker at CSB and stated that going to CSB was one of the best decisions he ever made because it helped him to earn a certificate in the aerospace industry which ultimately assisted him with securing employment in the aviation industry.

Art Hoelke thanked CareerSource Brevard for their assistance with helping job seekers and shared information on FourBlock Group that Knight's Enterprise is working with. He explained that FourBlock is a community of veterans and employers who work together to help veterans transition into the workforce. Art informed Ms. Murphy that he will share more information on the organization after the meeting.

Presentations:

Jana Bauer presented an overview of CareerSource Brevard Performance Measures to include details on the workforce boards Letter Grades.

Action Items:

Related Party Contracts

Monica Shah indicated before the meeting that she had a conflict of interest and needed to abstain from discussion and voting. Staff presented a Related Party Contract with Southeast Petro Distributors Inc. and CSB.

Motion to approve Related Party Contract with Southeast Petro Distributors Inc. in an amount not to exceed \$25,000 made by Mike Menyhart and seconded by Nancy Heller. Motion passed unanimously with Monica Shah abstaining. The Related Party Contract will be sent to the Department of Economic Opportunity for approval. Monica Shah was not in attendance.

Cordell Rolle indicated before the meeting that he had a conflict of interest and needed to abstain from discussion and voting. Staff presented a Related Party Contract with Rolle IT LLC and CSB. Motion to approve Related Party Contract with Rolle IT LLC in an amount not to exceed \$50,000, made by Amar Patel and seconded by Kirsten Patchett. Motion passed unanimously with Cordell Rolle abstaining. The Related Party Contract will be sent to the Department of Economic Opportunity for approval.

Executive Director Salary

Chair, Lloyd Gregg brought the topic of the Executive Director's salary as an action item and shared with the board that he has spoken with other workforce board regions as well as conducted research on the wages of the other workforce board President's in order to recommended that the board increase the salary of the CSB Executive Director, Marci Murphy by ten percent. Lloyd Gregg also shared that Marci Murphy is a very successful and effective President and asked the board if they would vote on this salary increase action item. Motion to approve a ten percent salary increase for CSB Executive Director, Marci Murphy, made by Mary Jane Brecklin and seconded by Colleen Browne. Motion passed unanimously.

Consent Action Items

Consent action item presented included Board of Director meeting minutes for August 18, 2022 and Special Board Meeting Minutes for September 6, 2022. Motion to approve Consent Action Item made by Colleen Browne and seconded by Nancy Heller. Motion passed unanimously.

Reports

Mike Menyhart gave a report on the Industry Workforce Committee meeting held on October 11, 2022.

Nancy Heller gave a report on the Career Center Committee meeting held on October 25, 2022.

Marci Murphy gave a follow-up of Jana Bauer's presentation CareerSource Brevard Performance Measures and informed the board that CSB earned a Letter Grade of an -A and thanked the staff and contractor for their hard work in achieving this excellent Letter Grade.

Marci Murphy thanked the new board members for their support and shared that the new members attended a two hour board training and completed their Form 1 Financial Disclosure forms.

Marci Murphy gave the President's report and informed that Florida Atlantic Workforce Alliance Grant (FAWA) was assembled by Governor DeSantis with the goal of making Florida the number one state in the nation for workforce education by 2030. Marci Murphy shared the updates of what the FAWA group has been working on to include utilizing a 9 million dollar WIOA funding that the workforce boards received in October. She stated that funding will be used to support developing the talent pipeline and helping to provide training funds for the Aerospace, Aviation, Manufacturing, IT/Cybersecurity industries, and helping businesses with training dollars for OJT's and employed worker training.

Ms. Murphy shared that she signed a contract with Lightcase for the studies in Labor Market Overview, Sector Analysis, Talent Supply Analysis, Skills Analysis and the K-12 Talent Supply Rollup services which will be used for the executive summary and recommendations. Reports will be in phases with the last report completed in 24 weeks, and the plan is to present this at the first regional Alliance Consortium Meeting.

Ms. Murphy reported that Space Florida is hosting a statewide sector strategies workgroup today for the Aerospace Industry and informed that both she and the CSB Chair, Lloyd Gregg have been asked to attend and she has been asked to give a brief update on the FAWA grant. She informed that the governor and others across the state realize that Florida needs to get behind this sector and work towards helping Aerospace companies find talent as they look towards moving to or expanding in Florida, and the workgroup will continue to meet as

reports are developed to document and then address business concerns. Outcomes from this workgroup will help to improve the talent pipeline in Brevard.

Ms. Murphy shared that she will be attending the Launching Your Workforce through Apprenticeships event held at the Astronauts Memorial Foundation, and will be reading Governor Ron DeSantis's Proclamation for this week to be Apprenticeship Awareness and Appreciation Week in Florida.

Ms. Murphy informed that she has been meeting with Brevard's legislative delegation this quarter to include, the Chair of the County Commission, Commissioner Zonka, Commissioner Rita Pritchett, Representative Randy Fine, Senator Tom Wright, Representative Tyler Sirois, and Senator Debbie Mayfield. The meetings were centered around three items, Re-Alignment to include a copy of the CSB's white paper on the uniqueness of the Space Coast, FAWA grant, and Access to Lightcast Labor Reports that can be shared with legislators and their constituents if needed.

Ms. Murphy informed that CSB will be applying for hurricane dollars due to Hurricane Ian and Nicole and explained to the board that CSB is the organization that the State turns to for assistance with other regions when it comes to hurricane dollars, and CSB's Senior Program Manager, Jim Watson is the person who is advising the other regions. She gave background information on how the funding is received and how it is used with details of how past hurricane dollars were spent and some of the accomplishments of the hurricane funding.

Ms. Murphy recognized board member Colleen Browne and shared that Keiser University was ranked number one in the county in providing social mobility to its students according to US News & World Report's 2023 Best Colleges ranking, the nation's leading college rankings list.

Information Items:

Information items presented included Grow the Resources of the Board, Contractor Performance, Primary Indicators of Performance, Career Center Standards, Quarterly Multimedia Outreach, Financial Reports, Committee meeting minutes and Committee meeting presentations.

Other Business:

There being no further business, the meeting was adjourned at 9:37am.

Submitted by,

Reviewed by,

(Signature on file)
Holly Paschal

November 18, 2022
Date

(Signature on file)
Lloyd Gregg

November 18, 2022
Date