

CareerSource Brevard
Board of Directors Meeting
November 18, 2021

MINUTES

Members in Attendance: Daryl Bishop (via teleconference), Mary Jane Brecklin (via teleconference), Lynn Brockwell-Carey (via teleconference), Randall Fletcher (via teleconference), Susan Glasgow, Lloyd Gregg (Chair), Nancy Heller (via teleconference), Art Hoelke (via teleconference), Traci Klinkbeil (via teleconference), Travis Mack (via teleconference), Mike Menyhart, Mark Mullins (via teleconference), Wayne Olson(via teleconference) , and Pamela Reed.

Members Absent: Frank Abbate, Shawn Beal, Colleen Browne, Amar Patel, Brian Jaskiewicz, William Chivers, Jennifer Kenny, Kirsten Patchett, Terry Schrupf, and Lynda Weatherman.

Staff Present: Marci Murphy, James Watson, Jeff Witt, Lyn Sevin, Holly Paschal, Thomas LaFlore, Denise Biondi, Jana Bauer, Richard Meagher, Deidre McVay-Schulmeister

Guests: Wes Reynolds, Steve Howard, Sam Dettra, Gamie Olliviera, Jim Wham (Brevard County Public Works)

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:00am by Lloyd Gregg.

Public Comment: There was no public comment.

Presentations:

Employee Recognition

Marci Murphy introduced Denise Biondi and recognized her for 10 years of service to CSB.

Marci Murphy recognized Lyn Sevin who is retiring after 14 years of service to CSB.

Jim Watson introduced Sam Dettra, Wes Richardson, Steve Howard, and Gamie Ollivierre and thanked them for their work on Brevard County's hurricane recovery program. Sam Dettra and Steve Howard shared a presentation on Hurricane Recover works throughout Brevard County.

Action Items:

Formula Funding Usage for PY 2021-2022

The guidelines for formula funding usage were reviewed with the purpose of ensuring that CSB is focusing on programs that are the most effective for businesses and the job seekers. The review considered the unemployment rate, other economic factors, previous expenditures and funding availability for the program year. There was discussion regarding a possible decrease in the 50% Unemployed Worker recommendation on the Customer Training Mix category and staff agreed to review at the end of the program year. Motion to approve the Career Center Committee recommended guidelines for PY 2021-22 and to review the percentage goals in June 2022 made by Mary Jane Brecklin and seconded by Susan Glasgow. Motion passed unanimously.

Consent Action Items

Consent action item presented included Board of Director meeting minutes for August 19, 2021. Motion to approve Consent Action Item made by Mike Menyhart and seconded by Pamela Reed. Motion passed unanimously.

Reports

Mike Menyhart gave a report on the Industry Workforce Committee meeting held on October 12, 2021.

Nancy Heller gave a report on the Career Center Committee meeting held on October 26, 2021.

Marci Murphy gave a report on the Finance Committee meeting held on November 1, 2021.

Marci Murphy reported on the items she has been focusing on since the last board meeting. Items covered included the Florida Workforce Summit held in September, the Aerospace Technician Program, and CareerSource Florida's (CSF) "Get There Faster" grants.

She said there have been numerous staff changes including a new VP of Industry Relations, new VP of Operations, new Office Manager, and new Accountant. She reviewed the new employee benefits plan and said Blue Cross/Blue Shield had been selected as the healthcare provider for 2022.

Ms. Murphy also said that she had met with the Department of Economic Opportunity, CSF, and other Executive Directors in Tallahassee to discuss numerous topics including HB 1507. She also shared statistics for the region including re-employment assistance claims and unemployment rates.

Information Items:

Information items presented included Grow the Resources of the Board, Contractor Performance, Primary Indicators of Performance, Rapid Response Program, Career Center Standards, Quarterly Multimedia Outreach, Financial Reports, Committee meeting minutes and Committee meeting presentations. There was brief discussion on the Primary Indicators of Performance for year end 2020-2021. She said that CSB has met or exceeded all measures and was one of only five of the 24 regions to do this. She also said that CSB is second in the State for number of goals exceeded. Ms. Murphy acknowledge Career Center staff for making this happen. There was discussion on how board members could share this with the community.

Other Business:

Art Hoelke spoke on the need to make the OJT and Apprenticeship paperwork easier for the employers. It was suggested that CSB be involved in the planning meetings. Ann Everley from the state was going to reach out to Marci for further discussions.

There being no further business, the meeting was adjourned at 9:13am.

Submitted by,

Reviewed by,

(signature on file)

Lyn Sevin

11/25/2021

Date

(signature on file)

Lloyd Gregg

11/23/2021

Date