

CONTRACT

Between

Brevard Workforce Development Board, Inc.
d/b/a CareerSource Brevard Flagler Volusia and Eastern Florida State College

This Contract, hereafter referred to as "the Contract," is established between Brevard Workforce Development Board, Inc. d/b/a CareerSource Brevard Flagler Volusia, henceforth "CSBFV," and Eastern Florida State College, henceforth "EFSC." The purpose of this Contract, effective from July 22, 2024, is to provide Customized Soldering training to eligible participants under the Florida Atlantic Workforce Alliance Initiative. It details the scope of services, program schedule, payment terms, deliverables, and dispute resolution.

**Both parties agree to the following applied to
Contract No. CSBFV-2425-003 and dated July 22, 2024:**

Section 1 Duration and Termination

This Contract commences on July 22, 2024, and remains valid until December 31st, 2024. Extension beyond this date requires mutual consent. Either party may terminate the Contract with sixty (60) days written notice.

Section 2 Subject to Funding/Budget

CSBFV, as a distributor of funds from various sources including the US Department of Labor, is not obligated to use its general funds for payments under this Contract. CSBFV retains the right to modify the funding terms if the budget becomes insufficient.

Section 3 Scope of Services

EFSC commits to:

- Providing a qualified instructor and necessary training resources for up to 12 students (14 for Intro class) for the program's duration. In the event a qualified instructor is not available, training will be rescheduled or cancelled, and the cost will be adjusted accordingly as defined in Section 4.
- Provide CSBFV with a list of registered applicants to screen for eligibility/suitability for the program.
- Provide some amount of open lab time for students to practice.
- Provide a report of attendance and course status on a weekly basis at minimum.
- The cost of the training will include all testing, materials, and supplies needed.

The contact information for EFSC is as follows:

Stephen Taylor
Executive Director of Workforce and Perkins Programs
1519 Clearlake Rd. Building 25, Rm. 101, Cocoa, FL 32922
321.433.5363
Taylors@Easternflorida.edu

CareerSource Brevard Flagler Volusia will:

- Coordinate participant schedules to ensure individuals are available for training each day and hour as required by IPC.
- Confirm each candidate is eligible for EFSC attendance.
- Confirm each candidate is suitable for the training.
- Provide EFSC with a list of approved, qualified applicants.
- Provide EFSC with a billing address and to whom the invoice should be addressed.
- Submit payment to EFSC for training provided within 30 days of receipt of EFSC invoice.

The contact information for CSBFV is as follows:

Performance Oversight/Technical Direction

Stephanie Robinson
Project Coordinator
CareerSource Brevard Flagler Volusia
295 Barnes Blvd., Rockledge, FL 32955
Telephone: 321-394-0549
E-Mail: srobinson@careersourcebfv.com

Section 4 Reporting and Invoicing

EFSC is responsible for submitting attendance and performance reports of participants to CSBFV every Monday for the previous week.

Attendance and Course Standing Reports:

EFSC will provide CSBFV with weekly reports on the attendance and course standing of WIOA-eligible participants. The absence or subpar performance of a WIOA-eligible participant shall be reported as soon as possible or at least by Monday of the following week to the CSBFV project coordinator so that the career advisor may follow up.

Contact: Stephanie Robinson srobinson@careersourcebfv.com or 321-394-0549.

Invoicing:

EFSC will be reimbursed for a minimum number of individuals per course as listed in this section of this contract. This is the minimum number of students needed in each course to cover costs. CSBFV will be invoiced for each course in which each student is enrolled, regardless of completion status, and a one-time fee of \$21.20 per student for parking. EFSC will be reimbursed for all WIOA-eligible participants' tuition (including course materials and instruction, participant fees, testing, certification costs, and parking) above the minimum amount for each course enrolled.

The following MINIMUMS will apply, regardless of the number of students enrolled.

Training Courses	Minimum Students	Minimum TOTAL	Additional Cost Per Student above Minimum
Soldering Prerequisite	8	\$9600	\$1200
IPC J-Standard-001	10	\$13000	\$1300
IPC-J-STD-001GS Space	10	\$5000	\$500
IPC 620 Wires & Harnesses	10	\$15000	\$1500
IPC 7710/7711	9	\$15750	\$1750
IPC WHMA-610 Circuit Boards	10	\$15000	\$1500

In the case of a course being cancelled before its scheduled end date with no ability to reschedule, CSB will not be charged for the incomplete course.

EFSC will invoice for the following classes by 9/30/2024:

Soldering Prerequisite

IPC J-Standard-001

IPC-J-STD-001GS Space

IPC 620 Wires & Harnesses

IPC 7710/7711

EFSC will invoice for the following class by 10/31/2024:

IPC WHMA-610 Circuit Boards

Invoicing

Jean Carvalho
 Accounting Technician
 CareerSource Brevard Flagler Volusia
 297 Barnes Blvd., Rockledge, FL 32955
 Telephone Number: 321-394-0519

E-Mail: jcarvalho@careersourcebfv.com

Section 5 Program Schedule

The training schedule is detailed for various courses, including Soldering Prerequisite, IPC J-Standard-001, IPC J-STD-001GS Space, IPC WHMA-620, IPC 7711/7721, and IPC 610, spanning from July 22 to October, 2024.

Training Courses	Dates	Days/Time	Hours
Soldering Prerequisite	July 22- July 27	8a-5p M-f, 8a-12p Sat	49
IPC J-Standard-001	July 29-August 3	8a-5p M-F, 8a-12p Sat	49
IPC J-STD-001GS Space	August 5-August 6	M, T 8a-12p	8
IPC WHMA-620	August 22-August 31	12p-8p Th,F,8a-5p Sat	50
IPC 7711/7721	September 12-Septmber 21	12p-8p Th,F,8a-5p Sat	50
IPC 610	October 10- October 19	12p-8p Th,F,8a-5p Sat	50

Open Lab Time:

The lab will be open, and an instructor will be available for students for additional practice or to complete unfinished work from 8a-5p on the following Saturdays: August 10, September 7, September 28, October 26. Other open lab time may be provided at instructor's discretion.

Section 6 Consideration

All contracting parties are bound by statutes and rules regarding client and student confidentiality.

Subject to the prior written approval by CareerSource Brevard, EFSC may use the CareerSource Brevard name and logo for marketing future training programs.

If services are not paid for in full in accordance with the Net 30 payment terms by the college, these debts may be referred to an outside collection agency and to appropriate credit bureaus. Resulting collection costs, not to exceed 33% or the maximum amount allowable by law, will be added to the original debt and CSB must pay these costs, as well as attorney's fees, if applicable. Furthermore, all unpaid obligations will result in a hold on all participant records, diplomas, transcripts, and future contract negotiations.

Section 7 Dispute Resolution

Disputes should be initially resolved informally, followed by adherence to CSBFV's Grievance Procedures if unresolved.

Section 8 Modifications

Any modifications to this Contract must be in writing and signed by authorized representatives of both parties.

Agreement

The parties hereto agree to the above terms and conditions and have caused this Contract to be executed by their undersigned officials as duly authorized. The acceptance of this Agreement may be made by electronic transmission. Receipt of the electronic transmission shall, for the purpose of this Agreement, be deemed to be an original, including signatures.

Signatures

IN WITNESS WHEREOF, the Partner and CSBFV have caused the Agreement to be duly executed as of the date set forth below.

<u>Marci Murphy</u>	<u>07 / 25 / 2024</u>	<u>K Salitore</u>	<u>7/25/24</u>
Marci Murphy	Date	Kristen Salitore	Date
Executive Director		Procurement Manager	
Brevard Workforce Development Board, Inc.		Eastern Florida State College	
d/b/a CareerSource Brevard Flagler Volusia			

Signature Certificate

Reference number: KGGZA-2TLWO-LGZEG-JVCIJ

Signer

Timestamp

Signature

Marci Murphy

Email: mmurphy@careersourcebrevard.com

Sent: 25 Jul 2024 16:53:46 UTC
Viewed: 25 Jul 2024 17:13:20 UTC
Signed: 25 Jul 2024 17:13:43 UTC



Recipient Verification:

✓ Email verified 25 Jul 2024 17:13:20 UTC

IP address: 76.240.240.243
Location: Melbourne, United States

Document completed by all parties on:
25 Jul 2024 17:13:43 UTC

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