



Executive Committee Meeting
Monday, February 5, 2024 - 4:00pm
Teams Meeting

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Attendees: Lloyd Gregg (Chair), Mary Jane Brecklin, Colleen Browne, Mike Menyhart, and Pamela Reed

Agenda

To facilitate and be the catalyst for workforce development services that are responsive to the employment needs of Brevard County

		<u>Page No.</u>
Call to Order	Lloyd Gregg	
Roll Call		
Public Comment:		
Presentations:		
A. Financial Committee Report Out	Janice Beahn/Colleen Browne	
B. Show Me the Money	Jim Watson	
Action Items:		
A. Approval of Executive Minutes for 11/06/2023	Lloyd Gregg	1 - 2
Discussion/Information Items:		
A. President's Report (no brief)	Marci Murphy	
B. Grow the Resources of the Board	Marci Murphy	3 - 7
Adjourn		

Meeting information is always available @ careersourcebrevard.com

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Upcoming Meetings:

February 2024

5th Finance Committee-3:30pm
5th Executive Committee-4:00pm
15th Board of Directors-8:30am

March 2024

No meetings

April 2024

9th Industry Workforce Committee-8:30am
23rd Career Center Committee-8:30am

May 2024

6th Finance Committee-3:30pm
6th Executive Committee-4:00pm
16th Board of Directors-8:30am

June 2024

No meetings

CareerSource Brevard (CSB)
Executive Committee Meeting
November 6, 2023

MINUTES

Members in Attendance: Mary Jane Brecklin (virtual), Colleen Browne, Lloyd Gregg (Chair), Mike Menyhart (virtual), and Pamela Reed (virtual).

Members Absent: None.

Staff in Attendance: Marci Murphy, Holly Paschal, Erma Shaver (virtual), and Jeff Witt.

Guests: None

Lloyd Gregg called the meeting to order at 4:08pm.

Roll Call:

Public Comments: There was no public comment.

Presentations:

None.

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for August 2, 2023, made by Colleen Browne and seconded by Mary Jane Brecklin. Motion passed unanimously.

Discussion/Information Items:

End of Year Letter Grades

Erma Shaver shared the End of Year Letter Grades with the Committee, and informed that the overall grade for CSB is B+. Lloyd Gregg asked for the total business of the Continued Repeat Business, and Ms. Shaver explained the measure in more detail. Marci Murphy explained that it takes approximately half a year to see the results. Pamela Reed asked if the goals will change for the next program year and Erma Shaver informed that we are still waiting for next year's goals.

Finance Committee Report Out

Finance Committee Chair, Colleen Browne gave a report of the Finance Committee meeting activities. Ms. Browne shared that the Finance Committee reviewed the Code of Federal Regulations for Fiscal Agent Responsibilities, the Monitoring Activity Report for PY 21/22, and the Financial Reports to include vendor payments.

Consolidation Update/President's Report

Marci Murphy gave an update on the consolidation and reported that CSB is assuming Fiscal Responsibilities for CareerSource Flagler Volusia (CSFV) as directed by Florida Commerce. Ms. Murphy informed that CSB's Finance Department includes two staff members and were in the process of hiring a Senior Accountant, however, the potential candidate did not accept the position. Ms. Murphy shared that the goal of CSB is to ensure that all policies and processes of both CSB and CSFV will be the same by the end of June 2024. Ms. Murphy informed the



REVISED
02/05/24

Grow the Resources of the Board Report

BOLD Denotes
Revisions or Additions

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
<p>Grant Name: FAWA - Florida Atlantic Workforce Alliance</p> <p>Timeframe: October 1, 2022 – September 30, 2024</p> <p>Funding Source: WIOA Statewide Funds</p>	\$3,000,000	<p>The purpose of this award is to provide funding for selected Local Workforce Development Boards to assist WIOA eligible participants with training, support services and placement in the offerings available from local school district career and technical education (CTE) programs, adult education providers, local Florida College System institutions, other training vendors and apprenticeship sponsors in support of aviation, aerospace, and defense / advanced manufacturing and cyber-security.</p>	<p>Industry Councils have been meeting regularly. Project plans and goals have been established for all committees. Next consortium will be February 21st and will include Council updates.</p> <p>Soldering Technician bootcamp began on 1/18/24 at EFSC Palm Bay. Bootcamp is non-credit and includes 4 soldering IPC certifications in 13 weeks. There are currently 11 participants in training.</p> <p>The CodeCraft Works cohort completed training. 4 out of our 5 completed and received a job offer from Northrop Grumman. One did not complete but did receive an offer elsewhere. The next cohort is anticipating beginning in the spring, with potential for additional employer participation.</p> <p>13 WBTs and 33 ITAs have been written under the FAWA grant this program year.</p> <p>Creation of our FAWA webpage is in progress. This will be a valuable resource for parents, students, educators, employers, workforce development professionals and anyone else interested in the FAWA industries.</p> <p>CSB will be sponsoring Space Coast Women in Aviation Alliance’s Girls in STEM event and Astronaut Memorial Foundation College and Career Readiness and Career and Networking Events.</p> <p>A collaborative effort is being made to develop a Space entrepreneurship incubator on</p>	Stephanie Robinson

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
			the Space Coast. FAWA will assist with gaining attraction for this initiative.	
<p>Grant Name: Substance Use Disorder (SUD) Navigator Grant</p> <p>Time Frame: 05/06/21-02/28/24</p> <p>Funding Source: DEO Wagner-Peyser 7 (b)</p> <p>Partner(s): Local agencies involved in SUD treatment & services</p>	\$216,250	<p>This grant is provided to support hiring costs for a designated staff member to plan for and provide services for persons with Substance Use Disease (SUD). This person will utilize the funding to establish connections with existing local resources, as well as to address the stigma and barriers for persons with SUD. The overall goal is to assist in moving these customers to self-sufficient employment.</p>	<p>The Substance Use Disorder navigator grant which focuses on serving reentry, substance use, and others impacted by the opioid crisis. This grant provides workforce solutions to support businesses with hiring and retaining workers in recovery or with substance use disorders (SUD) and helps qualifying job seekers obtain employment leading to self-sufficiency. SUD Navigator is to conduct outreach to the local community partners and employers regarding the benefits of "hiring hidden talents."</p> <p>October - December 2023</p> <ul style="list-style-type: none"> • CSB's Substance Use Disorder Navigator exited on 9/21/23. • Customer Solutions Facilitator (CSF) facilitated 2 RISE workshops during the months of November 2023 (7 attendees) and December 2023 (2 attendees). Senior Managing Director will work with CSFs to increase the number of RISE workshops offerings at CSB. • Senior Managing Director will also work with team to develop plan to continue serving the reentry, substance use, and others impacted by the opioid crisis. 	Caroline Joseph-Paul
<p>Grant Name: "Get There Faster" Salesforce Academy Program Grant</p> <p>Time Frame: 10/01/21 – 06/30/24</p> <p>Funding Source: CareerSource Florida</p> <p>Partner(s):</p>	\$923,306	<p>This grant is provided to support low-income returning adult learners and youth to connect them with industry-driven credentials. PepUp Tech is a training provider that will offer cohort-based training in Salesforce skill development, a highly desired skillset in the current workforce on a nationwide scale. The grant will</p>	<p>Salesforce training to WIOA eligible adults and youth has completed its 5 Cohorts that produced a total of 53 graduates. While the grant has been extended to June of 2024, training has commenced, and the additional time will allow CSB to continue to serve participants who are still seeking to gain employment.</p>	Amberstar Bush

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
Brevard Public Schools Adult and Community Education, Brevard Public Schools Career and Technical Education, PepUp Tech		fund up to 50 participants for training, work experience and supportive services.	<p>More notable stats are listed below.</p> <ul style="list-style-type: none"> • 38 completed a paid hands-on experience. • 25 obtained an in-demand industry-recognized credential. • 26 obtained employment. • 11 closed out of SNAP/TANF due to employment. • \$19.12 avg wage after participation. 	
<p>Grant Name: Non-Custodial Parent Employment Program (NCPEP)</p> <p>Time Frame: 01/01/23 – 06/30/24</p> <p>Funding Source: State Funds</p> <p>Partner(s): Clerk of Courts, Department of Revenue</p>	\$1,349,861	This grant is provided to support non-custodial parents who are unemployed or underemployed and have difficulty meeting child support obligations to obtain and retain self-sufficient employment and establish a successful pattern of paying child support. Funding supports core services and enhanced services/direct participant support.	<p>C2 is the lead for this grant after exhibiting an excellent partnership already with the clerk of courts through the Crosswalk referral system.</p> <ul style="list-style-type: none"> • To date, a total of 100 participants have been enrolled, 31 gained full-time employment, with the average wage at placement of \$15 an hour. • 30 have successfully made payments towards their child support obligations. 7 met the criteria of paying 3 out of 6 months child support payments after placement. • 6 participants entered short term occupational skills training at TDI to obtain Commercial Driver's License (CDL). To date, 5 have successfully completed. (one started January 4) • A total of 71 participants received 1 or more forms of assistance to include, but not limited to, stipends, short-term training, supportive services, rental assistance, and uniform assistance. <p>Monthly outreach efforts include communicating with customers via text messaging, emails via Employ Florida, social media,</p>	Caroline Joseph-Paul

GRANTS (Federal, State Local Competitive and Non-competitive)				
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			and attending various networking and community events.	
Grant Name: Hurricane 2022 (Ian - Nicole Dislocated Worker Grant (DWG)) Time Frame: 09/24/2022 - 9/30/2024 Funding Source: USDOL through DOE DWG Partner(s): NA	\$6,398,150	Projects for clean-up, demolition, repair, renovation, and reconstruction of destroyed public structures, facilities, and lands within the affected communities.	We received payments in July (\$800,000), August (\$700,000), September (\$232,150), October (\$2,500,000) showing a \$2,548,150 increase during PY23-24. Current projects include: <ol style="list-style-type: none"> 1. Brevard County Parks and Rec 2. Brevard County Public Works 3. Brevard County Mosquito Control 4. City of Palm Bay 5. City of Cocoa Beach 6. US Fish and Wildlife Dike Repair 7. US Fish and Wildlife Boardwalk Repair 8. Canaveral National Seashore 	James Watson
UNRESTRICTED REVENUES (Non-governmental funding, Fee for service, Foundation and Corporate giving programs)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
Grant Name: Ticket to Work (TTW) Program Time Frame: Indefinite Funding Source: Social Security Administration Partner(s): Vocational Rehabilitation	\$332,819 To Date	Focused on eligible TTW customers who want to return unsubsidized employment using the Employment Network (EN).	There were no new TTW participants in the 2nd quarter PY 23-24. Staff continue to collaborate with eligible customers who are interested in work or training. EN continues to progress at a modest pace	James Watson
Grant Name: Tobacco Free Florida Time Frame: Indefinite Funding Source: Bureau of Tobacco Free Florida Partner(s): Florida Department of Health	\$54,934 To Date	The Bureau of Tobacco Free Florida (BTFF) partners with Florida RWB's to promote the "3 Free and Easy Ways to Quit" program to help clients quit tobacco and improve their employability. While this program is available free to all Florida residents, the Department of Health targets workforce clients and reward LWDB's for each client referral.	This agreement provides unrestricted revenue. Receipts for PY23-24 second quarter- (09/1/23-12/31/23) is \$50.00 .	Marina Stone
Grant Name: AARP BTW50+	\$60,000	This grant focuses on increasing income and earnings for low-income 50+ individuals by creating	CareerSource Brevard (CSB) hosted 7 cohorts with 269 registered in the Overview Workshop, Coached 72 people,	Amberstar Bush

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
Time Frame: 12/14/2022 – 12/31/2023 Funding Sources: AARP Foundation		connections between mature workers and employers in Brevard County through the AARP Foundation's BACK TO WORK 50+ program by providing workshops, business learning events, job fairs, and additional support through career training, professional development, and community engagement.	and report employment for 53 people with an average wage of \$16.88/hr . Our goal was to coach 77 people and report 35 employed with an average wage of \$14/hr. The 2023 program year had ended and CSB has been selected as one of six partners, selected out of 16 partners, to return for the 2024 program year.	