



Executive Committee Meeting
Monday, November 7, 2022 - 4:00pm
CSB Boardroom/Virtual TEAMS Meeting

Join on your computer or mobile app [Click here to join the meeting](#)

Or call in (audio only) +1 561-486-1414,,# Phone Conference ID: 720289828#

Attendees: Mary Jane Brecklin, Colleen Browne, Lloyd Gregg (Chair), Nancy Heller,
Mike Menyhart,

Agenda

*To facilitate and be the catalyst for workforce development services
that are responsive to the employment needs of Brevard County*

		Page No.
Call to Order	Lloyd Gregg	
Roll Call	Holly Paschal	
Public Comment:		
Presentations:		
A. Letter Grades	Marci Murphy	
B. Apprenticeship Navigator	Melissa Byers	1 - 4
Action Items:		
A. Approval of Executive Minutes for 8/1/22	Lloyd Gregg	5 - 6
B. Approval of Executive Minutes for 8/17/22	Lloyd Gregg	7
Discussion/Information Items:		
A. President's Report (no brief)		
B. Grow the Resources of the Board	Marci Murphy	8 - 12
Adjourn		

Meeting information is always available @ careersourcebrevard.com

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise CareerSource Brevard at least 48 hours prior to the meeting by contacting Holly Paschal at (321) 394-0507. Persons who are hearing or speech impaired can contact Holly Paschal through the Florida Relay Service by dialing 7-1-1

Upcoming Meetings:

November 2022

7th Executive Committee-4:00pm

10th Finance Committee-2:30pm

17th Board of Directors-8:30am

December 2022

No meetings

January 2023

10th Industry Workforce Committee-8:30am

24th Career Center Committee-8:30am

February 2023

6th Finance Committee-3:30pm

6th Executive Committee-4:00pm

18th Board of Directors-8:00am -12:00pm (Annual Meeting and Retreat)

March 2023

No meetings

April 2023

11th Industry Workforce Committee-8:30am

25th Career Center Committee-8:30am

May 2023

1st Finance Committee-3:30pm

1st Executive Committee-4:00pm

18th Board of Directors Retreat-8:00am-12pm (TBD)

June 2023

No meetings

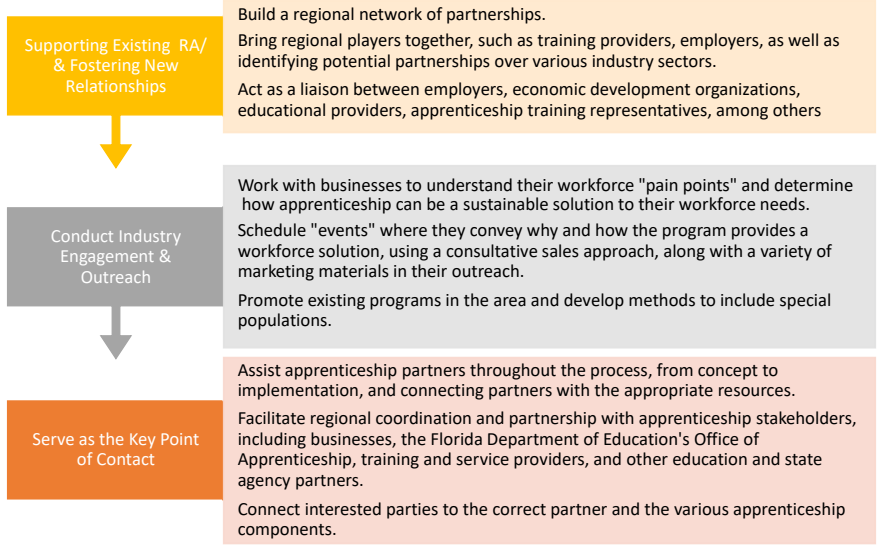
A decorative graphic on the left side of the slide consisting of several overlapping triangles in shades of green, blue, and orange.

Apprenticeship Navigator (POC)

Apprenticeship Navigator Role

- Promote apprenticeships as an effective tool for developing a workforce and are an asset to getting an apprenticeship program started.
- Serve as a key point of contact and assist partners throughout the process, from concept to implementation.
- They support existing or foster new partnerships and develop an extensive network of stakeholders at all levels of the public and private sector within the region to identify opportunities for program expansion and promotion.
- Implement a targeted approach to business engagement.
- Build capacity by developing and strengthening the knowledge, skills, abilities, processes, and resources that businesses, educational institutions, local workforce areas, and/or community partners need to create new or expand existing apprenticeship programs.
- The objective of the Apprenticeship Navigators is to expand registered apprenticeship programs in existing and new occupational areas within the region.

Apprenticeship Navigator Role



Apprenticeship Navigator Regional Actions



- Apprenticeship Region 6**
 - Region 6 Apprenticeship includes- Volusia, Brevard, Indian River, Port St Lucie, Martin, Okeechobee Counties.
 - Work closely with our Apprenticeship Training Representative (ATR)
- Navigators/POC- Trainings**
 - Work with other CareerSource Navigators or POC as well as CareerSource Florida Apprenticeship Navigator Meetings- Monthly.
- Hold Reginal Events**
 - Working with the full reginal we have developed an Annual Apprenticeship Career Fair to help drive jobseekers to the RA programs.
 - Working on a regional Apprenticeship Week event that will be a business learning event for employers, programs, and educators.

Apprenticeship Region 6- ATR – Anne Everly



Programs Regionally Supported

<https://web02.fl DOE.org/Apprenticeship/search.aspx?a=FL006>

Working Together ATR & Navigator

Meet with businesses, RA programs, development of programs as working together makes for a stronger presentation for what apprenticeship is.

Additional

ATR's will be the ones who write the apprenticeship, go over rules, polices, regulations and submit the documents to the State.

Navigators will be able to offer support with employers, funding opportunities, jobseekers (apprentice), and more.

Currently Working On- HealthFirst & EFSC



Program

Currently developing a LPN Apprenticeship with HealthFirst as the Sponsor and EFSC as the RTI.

Working Together ATR & Navigator

This has been ongoing meetings between HealthFirst, EFSC, CareerSource Brevard, HCAP –intermediary, and Anne Everly ATR.

Additional

Currently: We have a rough outline of how the standards will look. It was failure easy as EFSC and HealthFirst have been working together with this training for years.

Next Steps: HealthFirst, HCAP and ATR will finish developing the standards. Once complete we will reconvene for the final look then off to the state for approval.

Is Apprenticeship Right For You?

Would Your Business like to be a Sponsor or be the Related Training Provider?

- The steps are simple
- You could join an existing apprenticeship or create a new one
- There is funding streams available exclusively for RAPs

If you would like more information, contact the Apprenticeship Navigator for CareerSource Brevard –Melissa Byers mbyers@careersourcebrevard.com

Thank you



CareerSource Brevard (CSB)
Executive Committee Meeting
August 1, 2022

MINUTES

Members in Attendance: Lloyd Gregg (Chair), Colleen Browne, Mike Menyhart (virtually), and Mary Jane Brecklin (virtually).

Members Absent: None.

Staff in Attendance: Marci Murphy, Jeff Witt, and Holly Paschal.

Guests: Nancy Heller

Lloyd Gregg called the meeting to order at 4:01pm.

Roll Call: Holly Paschal

Public Comments: There was no public comment.

Presentations:

Marci Murphy presented Letter Grades and gave details of each of the seven measures as well as the Extra Credit measures. Ms. Murphy shared that these measures will also be in the contractor's contract; the contractor is C2GPS.

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for May 2, 2022, made by Colleen Browne and seconded by Mary Jane Brecklin. Motion passed unanimously.

Presentation of President's Completed Goals Program Year 2021-2022

Marci Murphy gave an overview of each goal that she had for the program year 2021-2022 and explained the steps that were taken to successfully achieve the goals and the outcome of each goal. Mike Menyhart asked that we send him information on the skilled trades training and if someone from outside the county could participate. Marci will find out and let him know. Motion to approve the President's Completed Goals for PY 2021-2022, made by Colleen Browne and seconded by Mary Jane Brecklin. Motion passed unanimously.

President's Goals Program Year 2022-2023

Ms. Murphy explained each of the President's Goal in detail and the steps she will take to achieve each goal. Motion to approve the President's Goals and compensation for PY 2022-2023, made by Colleen Browne and seconded by Mike Menyhart. Motion passed unanimously.

Board Member Nominations

The President asked the Committee to review and approve the following members that have applied to be on the board.

Karen Locke – COO, Crosswinds Youth Services Inc.

Karen Houston – Field Staff, Space Coast AFL-CIO

Cordell Rolle – Owner/CEO/President, Rolle I.T. LLC.

Monica Shah – Vice President/Treasurer, Southeast Petroleum Distributors, Inc.

Holly Tanner – Owner/President, L.H. Tanner Construction.

Motion to approve the nominations for inclusion on the agenda of the next full Board of Directors meeting on August 18, 2022 made by Colleen Browne and seconded by Mike Menyhart. Motion passed unanimously. Action by the Board of Directors will result in requesting ratification action by the Brevard County Commission.

Discussion/Information Items:

Presidents Report

Marci Murphy shared the latest labor market information with the Committee.

Ms. Murphy shared the unemployment rate for the U.S. at 3.6%, the State of Florida at 2.8%, and for Brevard County at 2.9% as of June 2022. She informed that EMSI/Burning Glass changed their name to Lightcast and shared labor market information and trends according to their analysis.

Finance Committee Report

Colleen Browne gave an update on the Finance Committee which had met earlier in the day. Items reviewed at the meeting included the budget update reported by Lynn Hudson.

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board.

Adjournment:

The meeting adjourned at 5:18pm.

Submitted by,

Reviewed by,

(Signature on file)

Holly Paschal

8/02/2022

Date

(Signature on file)

Lloyd Gregg

8/02/2022

Date

CareerSource Brevard (CSB)
Executive Committee Meeting
August 17, 2022

MINUTES

Members in Attendance: Lloyd Gregg (Chair) (virtually), Colleen Browne (virtually), and Mike Menyhart (virtually).

Members Absent: Mary Jane Brecklin (virtually).

Staff in Attendance: Marci Murphy and Holly Paschal (virtually).

Guests: Nancy Heller (virtually).

Lloyd Gregg called the meeting to order at 4:39pm.

Roll Call: Holly Paschal

Public Comments: There was no public comment.

Action Items:

Board Member Nominations

The President shared background information on a new board member Nuno Mana as well as information on his company Acadian Contractors Inc. The President asked the Committee to review and approve board of directors' applicant Nuno Mana to be on the board.

Motion to approve the nomination for inclusion on the agenda of the next full Board of Directors meeting on August 18, 2022, made by Mike Menyhart and seconded by Colleen Browne. Motion passed unanimously. Action by the Board of Directors will result in requesting ratification action by the Brevard County Commission.

Adjournment:

The meeting adjourned at 4:42pm.

Submitted by,

Reviewed by,

(Signature on file)
Holly Paschal

8/18/2022
Date

(Signature on file)
Lloyd Gregg

8/18/2022
Date

REVISED
10/14/22

Grow the Resources of the Board Report

BOLD Denotes
Revisions or Additions

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
<p>Grant Name: Health Emergency Dislocated Worker Grants in Response to COVID-19 Outbreak</p> <p>Time Frame: 04/13/20 – 03/31/23</p> <p>Funding Source: USDOL / National Dislocated Worker</p>	\$4,249,999		<p>Additional funding (\$1.25M) was received bringing the total to \$4,249,999. This grant is extended until 31 March 2023 and additional funds are being requested in support of the extension.</p> <p>Staff are working with Aging Matters, Early Learning Coalition, Second Harvest Food Bank, City of Palm Bay Housing Dept., Daily Bread, Central Brevard Sharing Center, Catholic Charities of Central Florida, City of Melbourne Housing & Urban Improvement, Macedonia Community Development, Brevard County Housing and Human Services Department, Community of Hope, Brevard Neighborhood Development Coalition, Habitat for Humanity of Brevard Inc.</p> <p>Total activity:</p> <ul style="list-style-type: none"> • 107 Participants Enrolled • 46 Employment at Exit 	James Watson
<p>Grant Name: Department of Economic Opportunity Community Development Block Grant – Disaster Recovery (DR)</p> <p>Workforce Recovery Training Program Time Frame: 3/01/2020 – 06/30/2023</p> <p>Funding Source: DEO/ HUD/CDBG</p> <p>Partner(s): Listed in Grant</p>	\$2,049,784	<p>The target is low to moderate income individuals. The grant allows CSB expand existing programs to provide training in construction trades, including roofing, masonry, carpentry, concrete finishing, plumbing, HVAC, electricity, heavy equipment operations, carpet laying, glass/window installation, plastering and welding.</p>	<p>RebuildFL United Academy Heavy Equipment and Safety Training Program is currently in its 7th session with a total of 9 participants. Classes are averaging between 9-10 participants each month. The program focuses on Nationally recognized certifications for Earth Moving Equipment, Mobile Elevated Work Platforms, Forklifts, and safety training, including OSHA 10 and Fall Protection.</p> <p>Since its first training cohort in November, the program has had 65 participants with a graduation rate of 83% and will hold its next session in August.</p> <p>Training continues to be held on a monthly basis.</p>	James Watson

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
<p>Grant Name: USDOL Apprenticeship Expansion Grant – Growing Advanced Manufacturing Apprenticeship Across America (GAMAAA)</p> <p>Time Frame: July 15, 2019 – July 15, 2023</p> <p>Funding Source: HIB Funds; Subrecipient of West LA (CA) Workforce Investment Board</p> <p>Enroll and train 40 jobseekers into AeroFlex Pre-Apprenticeship Program</p>	40 ToolingU Licenses and \$20K for Administration	<p>CareerSource Brevard (CSB) in partnership and collaboration with the West LA (CA) WIB will continue to train jobseekers in a very successful, employer-driven pre-apprenticeship program that has been proven to support industry needs in California and Florida. The Aero-Flex Pre-Apprenticeship program meets the workforce development needs common to our region’s aerospace and aviation manufacturing industry partners. This unique training program provides a Soft Skills component, Core technical learning and Real-World employment via an On-the-Job training option.</p>	<p>CSB has access to 40 Aero-Flex training licenses from ToolingU SME and has expended 12 of them. A Subrecipient Agreement with the South Bay Workforce Investment Board was executed on March 2021 to continue to train jobseekers in the Aero-Flex Program. As of today, we have enrolled 25 jobseekers, 12 of them have completed the online training, and 7 have received the CMFGA Certification. We are well on track to reach our goal.</p>	Thomas LaFlore
<p>Grant Name: Substance Use Disorder (SUD) Navigator Grant</p> <p>Time Frame: 05/06/21-08/31/23</p> <p>Funding Source: DEO Wagner-Peyser 7 (b)</p> <p>Partner(s): Local agencies involved in SUD treatment & services</p>	\$156,520	<p>This grant is provided to support hiring costs for a designated staff member to plan for and provide services for persons with Substance Use Disease (SUD). This person will utilize the funding to establish connections with existing local resources, as well as to address the stigma and barriers for persons with SUD. The overall goal is to assist in moving these customers to self-sufficient employment.</p>	<p>The Substance Use Disorder navigator grant which focuses on serving reentry, substance use, and others impacted by the opioid crisis. This grant provides workforce solutions to support businesses with hiring and retaining workers in recovery or with substance use disorders (SUD) and helps qualifying job seekers obtain employment leading to self-sufficiency. SUD Navigator is to conduct outreach to the local community partners and employers regarding the benefits of “hiring hidden talents.”</p> <p>March 2022-Speaker at SETA Conference</p> <p>April 2022-CSB & Florida Department of Correction hosted 2nd Chance Resource and Job Fair</p> <p>June 2022 Nominated by Melbourne Regional Chamber</p> <p>July 2022 - Featured in 411 on the 321-podcast episode at the Melbourne Regional</p>	Beatrice Boursiquot

GRANTS (Federal, State Local Competitive and Non-competitive)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
			<p>Chamber to discuss the RISE Program</p> <p><i>September 2022 –</i> Keynote speaker – Melbourne Regional Chambers – Hiring Hidden Talent Speaker @ Workforce Professional Development Summit 2022- 24 regions 1st Annual Brevard Recovery Festival</p> <p>October 2022- National Night Out – Community Outreach</p>	
<p>Grant Name: “Get There Faster” Salesforce Academy Program Grant</p> <p>Time Frame: 10/01/21 – 09/30/23</p> <p>Funding Source: CareerSource Florida</p> <p>Partner(s): Brevard Public Schools Adult and Community Education, Brevard Public Schools Career and Technical Education, PepUp Tech</p>	\$923,305.97	<p>This grant is provided to support low-income returning adult learners and youth to connect them with industry-driven credentials. PepUp Tech is a training provider that will offer cohort-based training in Salesforce skill development, a highly desired skillset in the current workforce on a nationwide scale. The grant will fund up to 50 participants for training, work experience and supportive services.</p>	<p>Salesforce training to WIOA eligible adults and youth has held 3 Cohorts with a total of 35 Enrolled and 11 Graduated and 2 Cohorts are still in-session. Interested students will begin a 12-week internship while seeking full-time employment - if not snagged up during the internship! 2 are currently in an internship role. Information sessions about this grant program continue weekly, and the next cohort starts January 9, 2023. Participants can choose to attend courses virtually at their residence or under supervision of an instructional aide at Brevard Adult & Community Education’s South Area Educational Center in Melbourne.</p>	Amberstar Bush

UNRESTRICTED REVENUES (Non-governmental funding, Fee for service, Foundation and Corporate giving programs)				
Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
<p>Grant Name: Ticket to Work (TTW) Program</p> <p>Time Frame: Indefinite</p> <p>Funding Source: Social Security Administration</p> <p>Partner(s): Vocational Rehabilitation</p>	\$322,357 To Date	<p>Focused on eligible TTW customers who want to return unsubsidized employment using the Employment Network (EN).</p>	<p>There was one new TTW participants in the 4th quarter PY 21-22. We received payments of \$2,945 for 21-22 for a cumulative total of \$322,357.</p> <p>Staff continue to collaborate with eligible customers who are interested in work or training. EN continues to progress at a modest pace. A slight uptick in July lends to a more promising 22-23.</p>	James Watson

UNRESTRICTED REVENUES (Non-governmental funding, Fee for service, Foundation and Corporate giving programs)

Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
<p>Grant Name: Tobacco Free Florida</p> <p>Time Frame: Indefinite</p> <p>Funding Source: Bureau of Tobacco Free Florida</p> <p>Partner(s): Florida Department of Health</p>	<p>\$54,196.50 To Date</p>	<p>The Bureau of Tobacco Free Florida (BTFF) partners with Florida RWB's to promote the "3 Free and Easy Ways to Quit" program to help clients quit tobacco and improve their employability. While this program is available free to all Florida residents, the Department of Health targets workforce clients and reward LWDB's for each client referral.</p>	<p>This agreement provides unrestricted revenue.</p> <p>Receipts for PY22-23 first quarter- (07/1/22-09/30/22) is \$150.00.</p>	<p>Marina Stone</p>
<p>Grant Name: Healthcare Sector Strategy</p> <p>Time Frame: 7/1/16 – 9/30/2021</p> <p>Funding Source: Private Sector</p> <p>Partner(s): A variety of health care employers, training vendors and others.</p>	<p>\$728,962 To Date In 6th year</p>	<p>Employ a Healthcare Sector Strategist to coordinate Healthcare Sector Strategy to facilitate solutions for current workforce needs, projections for workforce issues over the next five years, and resources to meet both long and short term goals as established by the industry as a whole.</p>	<p>Progress made to Addendum 7 grant goals:</p> <ul style="list-style-type: none"> • Administered 0 Healthcare On-the-job training agreement. • Implemented the Nursing Faculty talent attraction social media campaign, which resulted in 1 follow up phone call and 2 application submissions. "no updates, grant ended 9/30/2022" • 4 more competitive scholarships were awarded to Educare Envision College of Nursing (EECN) students. EECN is now a WIOA eligible training provider and has had their Practical Nursing program approved for scholarship. • Placed an ad on the Upfront Tuition Match in Brevard Business News and made presentations on employee development resources to Florida Senior Living Association, Brevard Association of Human Services and Florida Health Care Association, but have not awarded a match to date. "no updates, grant ended 9/30/2022" 	<p>Jodi Jackson</p>
<p>Grant Name: Wells Fargo Supportive Services for Community Empowerment</p> <p>Time Frame: 10/01/2018 - 11/01/2021</p>	<p>\$20,000</p>	<p>The focus of this grant is to assist participants in our program with support services needed to ensure successful job placement. Services can consist of transportation assistance, clothing to create a</p>	<p>CSB has moved to a reloadable cash card tracking system for these incentives. To date, \$1,400 remain in available funds for incentives.</p>	<p>Jana Bauer</p>

UNRESTRICTED REVENUES (Non-governmental funding, Fee for service, Foundation and Corporate giving programs)

Resource Information	Amount Awarded	Grant Focus	Current Status	Staff Lead
Funding Sources: Wells Fargo Partners(s): NA		good first impression, and test preparation fees, etc.		
Grant Name: AARP BTW50+ Skill Accelerator 50+ Workforce Initiative Time Frame: 12/16/2021 – 7/31/2022 Funding Sources: AARP Foundation Training Partner: PepUp Tech	\$30,000	This grant focuses on providing skills training for BTW50+ participants and alumni by creating a certification focused short-term training program to help them get on the pathway to high quality, in-demand jobs. According to 10K, the established market demand growth for Salesforce talent grew by 328% for North America, from 2020 to 2021. Funds will be provided to support instructional costs for BTW50+ participants and alumni to gain valuable digital skills training, through SkillUp Brevard, as a precursor to entering a small, exclusive cohort-style Salesforce System Administrator Training Program operated by PepUp Tech.	CSB acquired 23 participants for the program's Phase 1, SkillUp Brevard, and chose 10 people to move onto Phase 2, Salesforce Academy, based on the scores earned from the pre-selected required courses chosen in collaboration with PepUp Tech and Metrix Learning. A total of 9 individuals successfully completed the Phase 2 Salesforce Academy and 3 individuals are currently in paid internships. One individual completed an internship and the employer was impressed enough that she was offered a permanent, full-time position starting at \$70k!	Jana Bauer