



Finance Committee Meeting
Monday, August 3, 2020 – 3:30pm
Via Teleconference
(Call in number: 321-394-0707)

Attendees: Daryl Bishop (Chair), William Chivers, Lloyd Gregg, Wayne Olson, Amar Patel

Agenda

*To facilitate and be the catalyst for workforce development services
that are responsive to the employment needs of Brevard County*

Page Number

Call to Order	<i>Daryl Bishop</i>	
Roll Call		
Public Comment:		
Action Items:		
Approval of Governance/Finance minutes for 5/4/20	<i>Daryl Bishop</i>	1 – 3
Discussion/Information Items:		
A. Committee Responsibilities	<i>Marci Murphy</i>	4 – 5
B. Monitoring Activity		6
C. Budget Update for Program Year 2020-2021	<i>Richard Meagher</i>	7
D. Financial Reports		8 – 12
E. Vendor Payment Report		13 - 14
Adjourn		

Meeting information is always available @ careersourcebrevard.com

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise CareerSource Brevard at least 48 hours prior to the meeting by contacting Lyn Sevin at (321) 394-0507. Persons who are hearing or speech impaired can contact Lyn Sevin through the Florida Relay Service by dialing 7-1-1

Upcoming Meetings:

All meetings are in the CSB Boardroom unless otherwise noted

August 2020

3rd Executive Committee-4:00pm

20th Board of Directors-8:00am

October 2020

13th Industry Workforce Committee-8:30am

27th Career Center Committee-8:30am

November 2020

2nd Finance Committee-3:30pm

2nd Executive Committee-4:00pm

19th Board of Directors-8:00am

January 2021

12th Industry Workforce Committee-8:30am

26th Career Center Committee-8:30am

February 2021

1st Finance Committee-3:30pm

1st Executive Committee-4:00pm

20st Board of Directors-8:00am

April 2021

13th Industry Workforce Committee-8:30am

27th Career Center Committee-8:30am

May 2021

3rd Finance Committee-3:30pm

3rd Executive Committee-4:00pm

21st Board of Directors Retreat-8:00am-12pm (TBD)

CareerSource Brevard (CSB)
Governance/Finance Committee Meeting
May 4, 2020

MINUTES

The meeting was held via teleconference during the COVID-19 pandemic.

Members in Attendance: Daryl Bishop (Chair), William Chivers, Lloyd Gregg, Wayne Olson, Amar Patel.

Members Absent: None

Staff in Attendance: Marci Murphy, Richard Meagher, Lyn Sevin.

Guests: None

Daryl Bishop called the meeting to order at 3:02pm.

Public Comments: There was no public comment.

Action Items:

Approval of Governance/Finance Committee Minutes

Motion to approve the Governance/Finance Committee (GFC) minutes for February 3, 2020 made by Lloyd Gregg and seconded by Amar Patel. Motion passed unanimously.

ByLaws Modifications

CSB's Bylaws were last modified in February 2018. At the CSB Annual Retreat in February 2020 the Board of Directors updated the Strategic Plan for the next three years which necessitated the following changes to the current Bylaws:

- Executive Committee responsibilities were modified to include Governance.
- Governance/Finance Committee name change to Finance Committee and responsibilities were modified.
- Board Officers term modified from two 1 year terms to one 2 year term.
- Bylaws must be approved by the Chief Elected Official

Motion to recommend approval of the changes to Bylaws as presented made by William Chivers and seconded by Wayne Olson. Motion passed unanimously. The Bylaw modifications will be placed on the next full Board of Directors Consent Agenda and will be sent to the Brevard Board of County Commissioners for ratification.

PY 2020-2021 Budget

Proposed PY 20-21 was presented. There was discussion on COVID19 expenses. Motion to recommend approval of the PY 2020-2021 budget at a level of \$12,232,000 based on preliminary funding estimates, with any funding modifications that are received prior to the full board meeting to be presented to the board made by Amar Patel. Motion seconded by Lloyd Gregg and passed unanimously.

Board Member Re-Appointments and Nominations

According to the CSB bylaws, Directors of the Board serve three year terms and prior to the end of their term, the Governance/Finance Committee review each member to determine which should be asked to serve additional terms, subject to Board approval. At the last meeting, the Governance/Finance Committee recommended the following members be appointed for another term.

Daryl Bishop – Area President, Seacoast National Bank
Colleen Browne – Campus President, Keiser University
William Chivers – President, RUSH Construction, Inc.
Lynda Weatherman – President, EDC of Florida's Space Coast
Robert Jordan declined another term.

Paula Just declined another term and offered Mary Jane Brecklin, VP, HR Operations with Health First as a replacement.

Dr. Linda Miedema, VP Academic Affairs, Eastern Florida State College is retiring in May and recommended Jack Parker, VP of External Affairs as a replacement. Staff have been unable to meet with him yet.

The G/F committee recommended Kirsten Patchett, Embraer, to fill a business seat vacated by Patty Stratton, and Brian Jaskiewicz, of Space Coast Intelligent Solutions to replace Joe Angelastro.

Staff will contact Daryl Jacobs, President/Owner of Physical Therapy Professionals to seek his interest in joining the board.

Shawn Fortenberry was recommended but after discussion, it was decided not to inquire as his business, Prestige Title of Brevard, is not in CSB's in-demand industries. Staff recommended asking the Chambers of Commerce for recommendations if Daryl Jacobs declines the offer.

Motion to recommend approval of the reappointments (Bishop/Browne/Chivers/Weatherman), replacements (Brecklin/Parker), and nominations (Patchett/Jaskiewicz/Jacobs) to the full Board of Directors made by Amar Patel and seconded by William Chivers. Motion passed unanimously. The names of replacements that accept the nomination, along with the reappointments and nominations, will be placed on the next Board of Directors Consent Agenda and sent to the Brevard Board of County Commissioners for ratification.

Discussion/Information Items:

Auditing & Monitoring Activity PY 2019-2020

Staff gave a synopsis of the Independent Auditor's Report for the third quarter of Program Year 2019-2020 completed by Taylor, Hall, Miller and Parker. The Schedule of Findings showed five findings and five observation which have all been resolved.

Unrestricted Funds Interest Bearing Account

Staff gave an update on the checking account for unrestricted funds that is now earning interest of approximately 1.5%.

Financial Reports

Staff reviewed the financial activity for the fiscal period ending on March 31, 2020. It was noted that the State is waiving the ITA requirement minimum of 30%.

Vendor Payment Report

Staff reviewed the Vendor Payment report from January 1, 2020 through March 31, 2020.

Other Business:

Officers

Due to the COVID pandemic, staff has asked the officers to agree to a 2nd, 1 year term which is in-line with the bylaws. Paula Just has declined as Past Chair.

COVID19 Update

CSB is planning to open the career centers in mid-May with a 50% on 50% off workforce to avoid quarantining the entire staff should an infection occur. No date is scheduled for opening to the public yet and staff will still be working virtually. Once the centers open fully it is anticipated that the biggest issue will be Reemployment Assistance. CSB will offer computer assistance and virtual appointments at that time.

Adjournment:

The meeting adjourned at 3:45pm.

Submitted by,

Reviewed by,

(signature on file)

Lyn Sevin

5/7/2020

Date

(signature on file)

Daryl Bishop

5/7/2020

Date



August 3, 2020

Information Brief

Finance Committee Duties

Background

At the Retreat in February CSB's Board of Directors created a new Strategic Plan with new goals and objectives for 2020-2022 which necessitated the governance responsibility to move to the Executive Committee. Bylaws were changed to reflect the move. The purpose of the Finance Committee of the Board of Directors is to assist the Board in discharging its responsibilities relating to independent oversight, financial reporting, budget, corporate controls and related matters. The Finance Committee shall serve a dual purpose for the organization:

1. The Audit role involves oversight and review of the Financial Audit and monitoring reports from DEO, DOL, CSB's contracted outside monitoring firm, and any other monitoring done both programmatic and financial.
2. The Finance role is to oversee the financial affairs of the organization and review and make recommendations to the Board about the financial affairs and policies of the organization.

According to CSB Bylaws the Finance Committee now has the following duties:

The Finance Committee will be chaired by the Director appointed by the Chair of the Board of Directors and will consist of members appointed by the Chair of the Board. At the Board Chair's discretion, non-board members may be appointed to this committee. The Treasurer can chair this committee, but at a minimum must reside as a member on this committee. The Finance Committee will review and be responsible for the following:

- 1) Ensuring the CSB audit selection process meets the required standards of state and federal policy.
- 2) Ensuring understanding of the Audit report and making sure steps are taken to address any findings.
- 3) Review of all monitoring reports

- 4) Recommendation of the yearly budget for approval by the Board of Directors
- 4) Review Finance and budget reports
- 5) Review any updates to financial policies and procedures



**Auditing & Monitoring Activity
Program Year 2019-20
4th Quarter**

Auditor	Report Date	Review Covered	Summary of Activity	Notes
<p>Internal Monitoring</p> <p>Taylor, Hall Miller, Parker</p>	06/11/20	01/01/20 - 05/30/20	<p>Financial – Purchase order increase was missing acknowledgment by the approver. Correction Action Plan (CAP) will require some additional staff training. Expensing of software asset was not properly recorded and lease/purchase analysis was missing. CAP indicates corrections and future analysis as appropriate. Ensuring that payroll service has accurate information (WC Rate & Employee Start Dates) was part of the CAP. Some Training Expenditures were not charged to the correct cost categories per DEO Guidance. CAP includes correction of these entries. There were no other financial issues or findings.</p> <p>Program Services – A review of the Wagner-Peyser, Welfare Transition and SNAP program required some case file adjustments related to processes and documentation. There were no significant issues with any other program services.</p> <p>General – This report provided an annual review of the contractors performance measure related to DEO Quality Assurance findings. The review indicated the contractor met the performance criteria. CSB will need to follow up with C2 on the progress of their Audit Ending September 2019 which has not yet been received. A review of the Related Party Contract with Quality Labor Management (QLM) contained no findings but recommended an updated conflict of interest form be completed for relative of employee who has gone to work for QLM.</p>	<p>7 Findings 8 Observations All resolved</p>



August 3, 2020

Information Brief

Budget Update for Program Year (PY) 2020-2021

Background

In May the CSB Board approved a budget of \$12,232,000 for PY 20-21. The Board motion also granted the President the authority to add or increase budget items as additional funds become available throughout the program year.

Current Status

After completing our FY 2019-2020 closeout, we have \$899,683 in formula funding to carry forward into the FY 2020-2021 budget. In addition, DEO has increased formula funding for our SNAP and Reemployment Assistance programs by \$275,000, allowing us to slightly exceed our initial budget carry forward projection of \$1,161,400 and fully fund the budget at the approved level of \$12,232,000.

On July 15 CSB entered into a CARES Act contract with the Board of County Commissioners in the amount of \$750,000 to provide a work experience program for COVID-19 impacted businesses and individuals. This six month contract will supplement the operating budget by \$112,500 for staffing and indirect cost.



August 3, 2020

Information Brief

Financial Reports

Background

The three reports that follow this brief will provide the Finance Committee with the status of CareerSource Brevard's (CSB) funding, budgets, and expenditures for the fiscal year beginning on July 1, 2019 and ending on June 30, 2020.

Report Descriptions

CSB BUDGET TO ACTUAL REPORT (ATTACHMENT 1)

The report provides a comprehensive analysis of funding and spending in program year 2019-2020 as follows:

- Displays all grant revenues for the current year, including carry-in funding from the prior year, current year grant awards, and planned carryover for the next program year. Major funding streams are detailed in separate columns.
- The annual budget and cumulative expenditures are summarized into eight major categories: (1) staff salaries and fringe benefits; (2) program operations and business services costs; (3) infrastructure and maintenance related costs; (4) IT and technology related costs; (5) contracted service provider costs; (6) customer training activities; (7) customer support services; (8) indirect costs.
- Expenditures are displayed in separate columns for each major funding stream. Total expenditures and percentages of the annual budget expended within each category are also shown.
- Actual indirect costs incurred to date are shown in the right column for each expenditure category. The total indirect cost applied to the grants using our federally negotiated indirect cost rate is deducted at the bottom of the column to arrive at the surplus or deficit indirect cost recovered to date.

CSB FISCAL DASHBOARD INDICATORS (ATTACHMENT 2)

- Displays the number of individuals identified as placed in EFM or found in Department of Revenue New Hire data, as reported on the DEO Monthly Management Report.

- Displays the number of job seekers in EFM who have not received a reportable service in the last 90 days, as reported on the DEO Monthly Management Report.
- Displays the total number of advertised occupations for each month, as reported on the Help Wanted OnLine Monthly Job Demand Report.
- Calculates the CSB total monthly spending per job placement (total monthly expenditures divided by total monthly job placements).
- Displays the quarterly calculations for required spending caps:
 - 1) Administration – limited to 10% of expenditures at year-end
 - 2) ITA Spending – minimum of 30% of expenditures at year-end
 - 3) Youth Spending – minimum of 75% for out-of-school youth

CSB FEE FOR SERVICE ACTIVITIES (ATTACHMENT 3)

- Reports current balance of unrestricted funds available.
- Displays revenue, expenses and the resulting profit or loss for each Fee for Service project in the current year (since July 1).
- Calculates each revenue and expense category as a percentage of total revenue earned for each revenue and expense category.



Budget to Actual Report

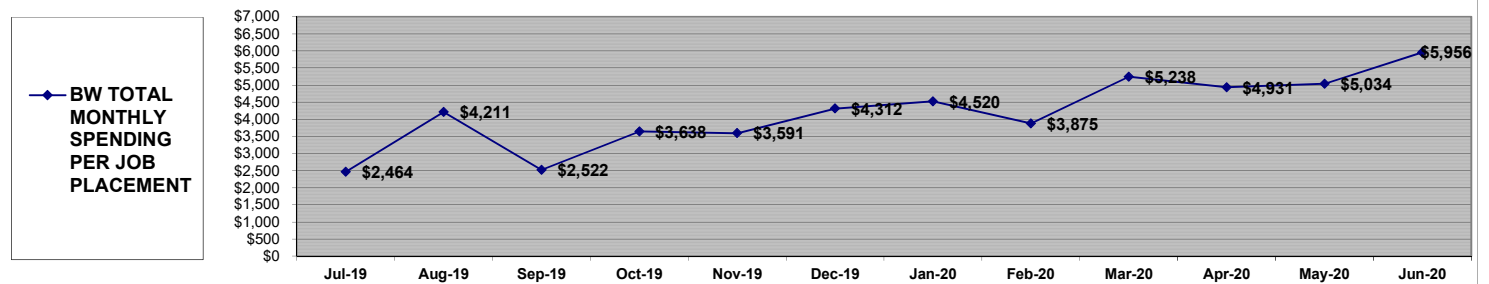
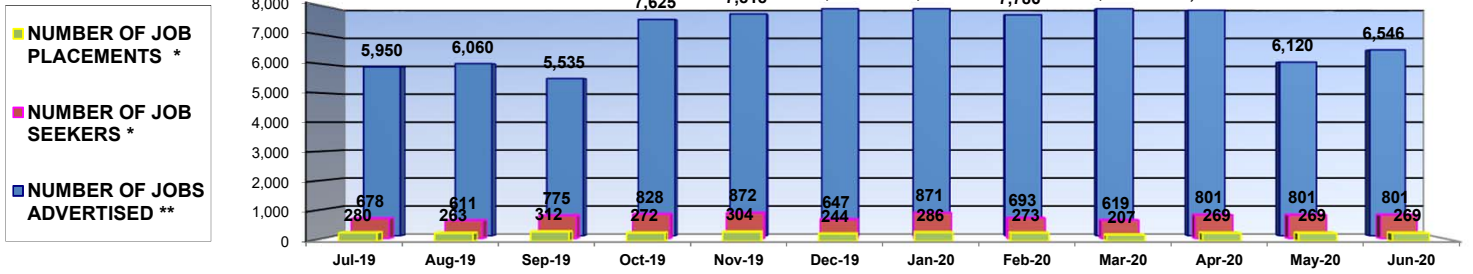
As of June 30, 2020

Revenue PY 2019 - 2020	Annual Budget	WIOA Adult	WIOA Youth	WIOA Disl Wkr	Welfare Transition	NEG Hurricanes	Other Grants	INDIRECT POOL
Carry In Funds From PY 18 - 19	736,224	599,384	-	95,269	3,707	-	37,864	
PY 19 - 20 Awards	14,617,676	2,050,531	955,296	497,625	1,426,482	6,149,992	3,537,750	
Award Total - Available Funds	15,353,900	2,649,915	955,296	592,894	1,430,189	6,149,992	3,575,614	
LESS planned Carryover For PY 20 - 21	(900,000)	(450,000)	-	-	-	-	(450,000)	
Total Available Revenue	14,453,900	2,199,915	955,296	592,894	1,430,189	6,149,992	3,125,614	

Expenditures								Total Expenditures - 6/30/20	% of Budget - 6/30/20	
Staff Salaries/Fringe Benefits	1,845,200	163,118	113,934	48,434	155,811	745,829	308,854	1,535,980	83.2%	425,786
Program Operations/Business Services	2,110,000	225,037	157,183	66,820	214,955	1,028,941	426,092	2,119,028	100.4%	97,432
Infrastructure/Maintenance Related Costs	900,700	72,517	50,651	21,532	69,268	331,572	137,307	682,847	75.8%	23,909
IT Costs/Network Expenses	387,600	40,356	28,187	11,983	38,548	184,519	76,410	380,003	98.0%	2,747
Contracted One-Stop Services	4,265,900	1,048,566	469,196	242,721	833,160	188,928	1,336,356	4,118,927	96.6%	-
Customer Training Activities	4,194,600	461,099	78,799	175,571	42,948	2,812,588	182,003	3,753,008	89.5%	-
Customer Support Services	200,000	24,920	22,660	745	35,315	42,983	7,935	134,558	67.3%	-
Indirect Cost (8.21%)	549,900	73,976	34,686	25,088	40,184	283,413	92,527	549,874	100.0%	(549,874)
TOTAL EXPENDITURES	14,453,900	2,109,589	955,296	592,894	1,430,189	5,618,773	2,567,484	13,274,225	91.8%	-

REMAINING AVAILABLE FUNDS		90,326	-	-	-	531,219	558,130			
% OF FUNDS EXPENDED BY GRANT THROUGH 6/30/20		95.9%	100.0%	100.0%	100.0%	91.4%	82.1%			

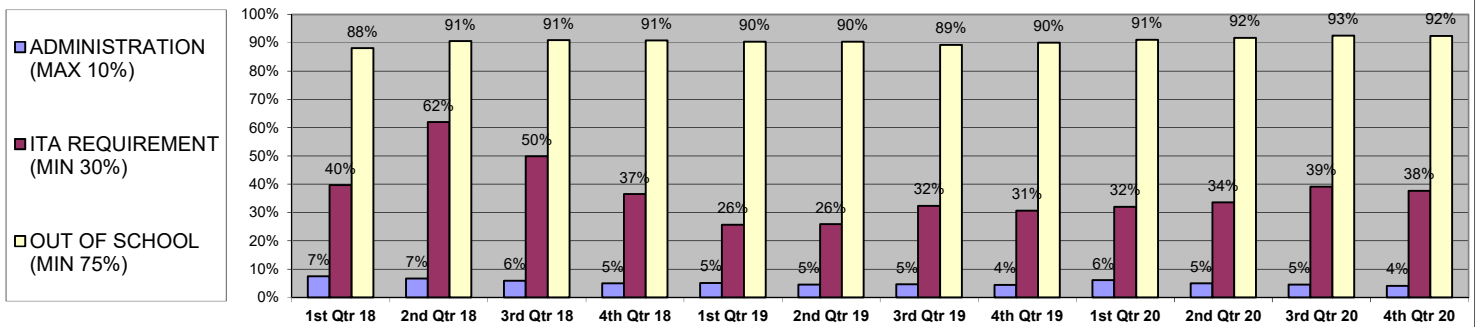
MONTHLY JOBS REPORT & BW SPENDING PER JOB PLACEMENT



* Source - DEO Monthly Management Reports (DEO has not released statistics for May and June 2020)

** Source - HWOL Monthly Job Demand Reports

ANNUAL SPENDING CAPS BY QUARTER



PROGRAM SPENDING:												
ADMINISTRATION (MAX 10%)	137,070	269,784	421,291	559,072	153,830	282,216	419,576	572,973	156,767	281,964	418,590	552,984
PROGRAM ACTIVITIES	1,695,133	3,754,384	6,751,105	10,686,353	2,858,106	5,891,543	8,701,681	12,401,410	2,427,239	5,435,230	8,733,631	12,881,996
CUSTOMER SPENDING:												
STATE ITA COSTS (MIN 30%)	183,637	405,170	558,597	708,028	89,847	224,104	467,221	775,951	169,810	379,150	573,734	723,452
OTHER PROGRAM COSTS	279,361	248,451	561,054	1,227,428	260,390	639,214	977,107	1,757,069	359,950	748,012	893,311	1,195,962
YOUTH SPENDING:												
IN-SCHOOL	37,032	59,962	79,855	83,048	22,629	54,399	79,174	89,734	24,911	55,186	54,328	69,794
OUT-OF-SCHOOL (MIN 75%)	274,370	576,159	798,546	816,160	211,740	512,905	659,071	809,910	252,848	612,562	673,673	850,816



CURRENT YEAR FEE FOR SERVICE ACTIVITIES (7/1/2019 - 6/30/2020)

Unrestricted Balances: Cash on Hand \$289,491 Certificates of Deposit \$74,466 Total \$363,957

	Healthcare Ambassador Program		AARP BTW 50+ Program		Juniors to Jobs Program		Ticket to Work & TFF Programs		Foundation Grants & Other Fee for Service Activities		TOTALS	
		% of Revenue		% of Revenue		% of Revenue		% of Revenue		% of Revenue		% of Revenue
Revenue												
Grant Awards	\$ 98,818	100.0	\$ 59,624	100.0	\$ -	-	\$ -	0.0	\$ 35,000	87.2	\$ 193,442	84.2
Contract Revenue	-	0.0	-	0.0	-	-	6,262	20.1	-	0.0	6,262	2.7
Sponsorship Revenue	-	0.0	-	0.0	-	-	-	0.0	5,072	12.6	5,072	2.2
Donated Revenue	-	0.0	-	0.0	-	-	-	0.0	-	0.0	-	0.0
Charges For Services	-	0.0	-	0.0	-	-	24,842	79.9	-	0.0	24,842	10.8
Website Licenses	-	0.0	-	0.0	-	-	-	0.0	-	0.0	-	0.0
Interest Earnings	-	0.0	-	0.0	-	-	-	0.0	88	0.2	88	0.0
Total Revenue	\$ 98,818	100.0	\$ 59,624	100.0	\$ -	-	\$ 31,104	100.0	\$ 40,160	100.0	\$ 229,706	100.0
Expenses												
Personnel	\$ 78,581	79.5	\$ -	0.0	\$ -	-	\$ 1,395	4.5	\$ -	0.0	\$ 79,976	34.8
Travel / Training	-	0.0	578	1.0	-	-	-	0.0	-	0.0	578	0.3
Outreach	650	0.7	-	0.0	-	-	-	0.0	349	0.9	999	0.4
Software	-	0.0	-	0.0	-	-	-	0.0	-	0.0	-	0.0
Supplies	450	0.5	681	1.1	-	-	-	0.0	2,649	6.6	3,780	1.6
Equipment	-	0.0	-	0.0	-	-	-	0.0	-	0.0	-	0.0
Professional Services	4,890	4.9	52,740	88.5	-	-	60	0.2	3,156	7.9	60,846	26.5
Customer Training	6,750	6.8	-	0.0	844	-	-	0.0	-	0.0	7,594	3.3
Customer Support	-	0.0	4,981	8.4	2,001	-	-	0.0	-	0.0	6,982	3.0
Indirect Costs	7,497	7.6	644	1.1	234	-	119	0.4	505	1.3	8,999	3.9
Total Expenses	\$ 98,818	100.0	\$ 59,624	100.0	\$ 3,079	-	\$ 1,574	5.1	\$ 6,659	16.6	\$ 169,754	73.9
Net Profit (Loss)	\$ -	0.0	\$ -	0.0	\$ (3,079)	-	\$ 29,530	94.9	\$ 33,501	83.4	\$ 59,952	26.1

VENDOR PAYMENTS REPORTED FROM 4/1/20 - 6/30/20 (>\$1,500)

DATE	VENDOR	AMOUNT	PURPOSE
04/01/20	United Rentals	8,748.00	Utility vehicles for Hurricane Irma restoration
04/02/20	Tropic Fleet Services	1,912.00	Fuel for Hurricane Irma rental vehicles
04/04/20	Suntrust / Enterprise Rent-A-Car	7,928.00	Rental trucks for Hurricane Irma restoration
04/04/20	United Rentals	9,168.00	Utility vehicles for Hurricane Irma restoration
04/05/20	United Rentals	4,459.00	Utility vehicles for Hurricane Irma restoration
04/06/20	Sunbelt Rentals	2,215.00	Heavy equipment for Hurricane Irma restoration
04/07/20	Sunbelt Rentals	2,540.00	Heavy equipment for Hurricane Irma restoration
04/08/20	Taylor Hall Miller Parker PA	2,200.00	Workforce Academy WTP & SNAP online staff training
04/08/20	Tropic Fleet Services	1,706.00	Fuel for Hurricane Irma rental vehicles
04/09/20	Sunbelt Rentals	1,982.00	Heavy equipment for Hurricane Irma restoration
04/10/20	New York Wired for Education	10,000.00	Metrix online learning subscription
04/10/20	The Cat Rental Store	6,156.00	Heavy equipment for Hurricane Irma restoration
04/11/20	Suntrust / Enterprise Rent-A-Car	7,079.00	Rental trucks for Hurricane Irma restoration
04/11/20	Sunbelt Rentals	2,757.00	Heavy equipment for Hurricane Irma restoration
04/11/20	United Rentals	2,223.00	Utility vehicles for Hurricane Irma restoration
04/13/20	Sunbelt Rentals	1,795.00	Heavy equipment for Hurricane Irma restoration
04/13/20	The Cat Rental Store	7,360.00	Heavy equipment for Hurricane Irma restoration
04/14/20	Brandt Ronat and Company	2,850.00	Multimedia outreach support for AeroFlex NIST grant
04/14/20	The Cat Rental Store	13,269.00	Heavy equipment for Hurricane Irma restoration
04/15/20	Sunbelt Rentals	6,136.00	Heavy equipment for Hurricane Irma restoration
04/15/20	United Rentals	9,371.00	Utility vehicles for Hurricane Irma restoration
04/17/20	Sunbelt Rentals	2,449.00	Heavy equipment for Hurricane Irma restoration
04/17/20	The Cat Rental Store	14,063.00	Heavy equipment for Hurricane Irma restoration
04/18/20	Suntrust / Enterprise Rent-A-Car	2,929.00	Rental trucks for Hurricane Irma restoration
04/19/20	United Rentals	2,223.00	Utility vehicles for Hurricane Irma restoration
04/20/20	CDW-G	5,690.00	CommVault software support annual renewal
04/20/20	Sunbelt Rentals	1,806.00	Heavy equipment for Hurricane Irma restoration
04/22/20	Sunbelt Rentals	3,032.00	Heavy equipment for Hurricane Irma restoration
04/23/20	Sunbelt Rentals	3,666.00	Heavy equipment for Hurricane Irma restoration
04/23/20	The Cat Rental Store	9,733.00	Heavy equipment for Hurricane Irma restoration
04/23/20	United Rentals	3,636.00	Utility vehicles for Hurricane Irma restoration
04/24/20	Sunbelt Rentals	2,449.00	Heavy equipment for Hurricane Irma restoration
04/24/20	The Cat Rental Store	13,311.00	Heavy equipment for Hurricane Irma restoration
04/25/20	Suntrust / Enterprise Rent-A-Car	4,151.00	Rental trucks for Hurricane Irma restoration
04/25/20	Staples Contract & Commercial	3,609.00	Jabra Evolve headsets for staff to work remotely (80)
04/25/20	Sunbelt Rentals	2,536.00	Heavy equipment for Hurricane Irma restoration
04/25/20	United Rentals	5,515.00	Utility vehicles for Hurricane Irma restoration
04/26/20	Suntrust / Enterprise Rent-A-Car	2,520.00	Rental trucks for Hurricane Irma restoration
04/27/20	The Cat Rental Store	7,191.00	Heavy equipment for Hurricane Irma restoration
04/28/20	United Rentals	5,740.00	Utility vehicles for Hurricane Irma restoration
04/29/20	United Rentals	8,802.00	Utility vehicles for Hurricane Irma restoration
04/30/20	Brandt Ronat and Company	3,063.00	Brevard Recovery Works multimedia campaign
04/30/20	IM Solutions	33,697.00	Classroom AV replacement in Palm Bay Career Center
04/30/20	Wright Express	7,202.00	Fuel for Hurricane Irma rental vehicles
05/02/20	Suntrust / Enterprise Rent-A-Car	2,929.00	Rental trucks for Hurricane Irma restoration
05/02/20	United Rentals	8,918.00	Utility vehicles for Hurricane Irma restoration
05/03/20	United Rentals	4,459.00	Utility vehicles for Hurricane Irma restoration
05/04/20	PandaDoc	4,616.00	PandaDoc e-signature subscription for staff
05/04/20	Sunbelt Rentals	2,215.00	Heavy equipment for Hurricane Irma restoration
05/05/20	Sunbelt Rentals	1,749.00	Heavy equipment for Hurricane Irma restoration
05/06/20	Dell Marketing LP	8,396.00	Dell Latitude laptops for hurricane staff (5)
05/07/20	Tropic Fleet Services	1,531.00	Fuel for Hurricane Irma rental vehicles
05/08/20	Microix	2,285.00	Microix purchasing software maintenance renewal
05/08/20	The Cat Rental Store	6,156.00	Heavy equipment for Hurricane Irma restoration
05/08/20	Urbander	2,000.00	Spanish welcome workshops & Facebook boosts
05/09/20	Suntrust / Enterprise Rent-A-Car	2,929.00	Rental trucks for Hurricane Irma restoration
05/09/20	Sunbelt Rentals	2,759.00	Heavy equipment for Hurricane Irma restoration
05/11/20	Sunbelt Rentals	2,172.00	Heavy equipment for Hurricane Irma restoration
05/11/20	The Cat Rental Store	7,235.00	Heavy equipment for Hurricane Irma restoration
05/12/20	The Cat Rental Store	10,600.00	Heavy equipment for Hurricane Irma restoration
05/13/20	School Board of Brevard County	2,615.00	Adult Ed pre-apprenticeship payrolls
05/13/20	Sunbelt Rentals	4,276.00	Heavy equipment for Hurricane Irma restoration
05/13/20	The Cat Rental Store	4,794.00	Heavy equipment for Hurricane Irma restoration
05/13/20	United Rentals	8,925.00	Utility vehicles for Hurricane Irma restoration
05/14/20	Sunbelt Rentals	2,449.00	Heavy equipment for Hurricane Irma restoration
05/14/20	Tropic Fleet Services	2,095.00	Fuel for Hurricane Irma rental vehicles
05/15/20	Sunbelt Rentals	2,157.00	Heavy equipment for Hurricane Irma restoration
05/16/20	Suntrust / Enterprise Rent-A-Car	14,160.00	Rental trucks for Hurricane Irma restoration
05/18/20	The Cat Rental Store	6,059.00	Heavy equipment for Hurricane Irma restoration
05/20/20	Sunbelt Rentals	3,032.00	Heavy equipment for Hurricane Irma restoration
05/21/20	Sunbelt Rentals	2,038.00	Heavy equipment for Hurricane Irma restoration

05/21/20	The Cat Rental Store	9,588.00	Heavy equipment for Hurricane Irma restoration
05/21/20	United Rentals	3,386.00	Utility vehicles for Hurricane Irma restoration
05/22/20	Microsoft Corporation	8,100.00	Microsoft Office 365 licenses for staff (150)
05/22/20	Sunbelt Rentals	2,449.00	Heavy equipment for Hurricane Irma restoration
05/23/20	Suntrust / Enterprise Rent-A-Car	17,575.00	Rental trucks for Hurricane Irma restoration
05/23/20	Sunbelt Rentals	2,536.00	Heavy equipment for Hurricane Irma restoration
05/26/20	Suntrust / Enterprise Rent-A-Car	4,230.00	Rental trucks for Hurricane Irma restoration
05/26/20	The Cat Rental Store	20,502.00	Heavy equipment for Hurricane Irma restoration
05/26/20	United Rentals	5,963.00	Utility vehicles for Hurricane Irma restoration
05/27/20	United Rentals	8,802.00	Utility vehicles for Hurricane Irma restoration
05/29/20	Artemis International Tech	3,388.00	Nimble network storage array annual maintenance
05/29/20	School Board of Brevard County	3,032.00	Adult Ed pre-apprenticeship payrolls
05/29/20	The Cat Rental Store	6,436.00	Heavy equipment for Hurricane Irma restoration
05/30/20	Suntrust / Enterprise Rent-A-Car	2,929.00	Rental trucks for Hurricane Irma restoration
05/30/20	United Rentals	3,852.00	Utility vehicles for Hurricane Irma restoration
05/31/20	United Rentals	4,459.00	Utility vehicles for Hurricane Irma restoration
05/31/20	Wright Express	7,368.00	Fuel for Hurricane Irma rental vehicles
06/01/20	Kaseya US Sales LLC	12,409.00	Kaseya software support annual renewal
06/01/20	Sunbelt Rentals	4,048.00	Heavy equipment for Hurricane Irma restoration
06/01/20	Tropic Fleet Services	1,546.00	Fuel for Hurricane Irma rental vehicles
06/02/20	Sunbelt Rentals	1,749.00	Heavy equipment for Hurricane Irma restoration
06/03/20	Premier Virtual	9,000.00	Premier Virtual Job Fair subscription
06/04/20	Allied Universal Security Services	1,905.00	Security guard services for career centers
06/04/20	United Rentals	5,546.00	Utility vehicles for Hurricane Irma restoration
06/05/20	The Cat Rental Store	7,880.00	Heavy equipment for Hurricane Irma restoration
06/06/20	Suntrust / Enterprise Rent-A-Car	4,394.00	Rental trucks for Hurricane Irma restoration
06/06/20	Sunbelt Rentals	2,403.00	Heavy equipment for Hurricane Irma restoration
06/08/20	The Cat Rental Store	13,391.00	Heavy equipment for Hurricane Irma restoration
06/08/20	United Rentals	3,124.00	Utility vehicles for Hurricane Irma restoration
06/10/20	CDW-G	9,982.00	Mimecast email security subscription
06/10/20	Sunbelt Rentals	3,725.00	Heavy equipment for Hurricane Irma restoration
06/10/20	The Cat Rental Store	4,794.00	Heavy equipment for Hurricane Irma restoration
06/10/20	United Rentals	8,925.00	Utility vehicles for Hurricane Irma restoration
06/11/20	Allied Universal Security Services	2,117.00	Security guard services for career centers
06/11/20	The Cat Rental Store	6,059.00	Heavy equipment for Hurricane Irma restoration
06/12/20	Softchoice	4,699.00	Cisco SMARTnet phone software renewal
06/12/20	Sunbelt Rentals	1,946.00	Heavy equipment for Hurricane Irma restoration
06/13/20	Suntrust / Enterprise Rent-A-Car	9,766.00	Rental trucks for Hurricane Irma restoration
06/17/20	G & J Miniwarehouse LLC	1,545.00	Storage unit for Titusville Career Center furniture
06/17/20	Sunbelt Rentals	4,616.00	Heavy equipment for Hurricane Irma restoration
06/17/20	Taylor Hall Miller Parker PA	23,441.00	Financial and programmatic monitoring
06/18/20	Sunbelt Rentals	1,941.00	Heavy equipment for Hurricane Irma restoration
06/18/20	The Cat Rental Store	9,588.00	Heavy equipment for Hurricane Irma restoration
06/18/20	United Rentals	3,386.00	Utility vehicles for Hurricane Irma restoration
06/19/20	Sunbelt Rentals	2,553.00	Heavy equipment for Hurricane Irma restoration
06/19/20	The Cat Rental Store	13,959.00	Heavy equipment for Hurricane Irma restoration
06/20/20	Dell Marketing LP	8,396.00	Dell Latitude laptops for staff (5)
06/20/20	Suntrust / Enterprise Rent-A-Car	4,394.00	Rental trucks for Hurricane Irma restoration
06/20/20	Sunbelt Rentals	2,536.00	Heavy equipment for Hurricane Irma restoration
06/20/20	United Rentals	4,655.00	Utility vehicles for Hurricane Irma restoration
06/22/20	The Cat Rental Store	7,191.00	Heavy equipment for Hurricane Irma restoration
06/23/20	United Rentals	5,740.00	Utility vehicles for Hurricane Irma restoration
06/24/20	United Rentals	8,552.00	Utility vehicles for Hurricane Irma restoration
06/25/20	Allied Universal Security Services	2,117.00	Security guard services for career centers
06/25/20	CDW-G	2,203.00	Microsoft Office 2019 Professional Plus licenses (15)
06/25/20	Staples Contract & Commercial	1,913.00	COVID-19 sneeze guards for career centers (15)
06/25/20	Sunbelt Rentals	4,435.00	Heavy equipment for Hurricane Irma restoration
06/25/20	United Rentals	5,461.00	Utility vehicles for Hurricane Irma restoration
06/26/20	Brandt Ronat and Company	3,086.00	Brevard Recovery Works multimedia campaign
06/26/20	Suntrust / Action Rentals	3,228.00	Rental dump trucks for Hurricane Irma restoration
06/26/20	Suntrust / Enterprise Rent-A-Car	5,992.00	Rental trucks for Hurricane Irma restoration
06/26/20	United Rentals	3,636.00	Utility vehicles for Hurricane Irma restoration
06/27/20	Suntrust / Enterprise Rent-A-Car	8,788.00	Rental trucks for Hurricane Irma restoration
06/27/20	Sunbelt Rentals	4,733.00	Heavy equipment for Hurricane Irma restoration
06/28/20	United Rentals	4,459.00	Utility vehicles for Hurricane Irma restoration
06/29/20	Kemper Business Systems	4,582.00	Ricoh multifunction color copier for Rockledge center
06/29/20	Sunbelt Rentals	2,215.00	Heavy equipment for Hurricane Irma restoration
06/29/20	TNT Computers	1,904.00	Office 365 Exchange migration consultation
06/30/20	Allied Universal Security Services	2,117.00	Security guard services for career centers
06/30/20	School Board of Brevard County	1,553.00	Adult Ed pre-apprenticeship payrolls
06/30/20	Sunbelt Rentals	1,749.00	Heavy equipment for Hurricane Irma restoration
06/30/20	The Cat Rental Store	10,600.00	Heavy equipment for Hurricane Irma restoration
06/30/20	Wright Express	7,605.00	Fuel for Hurricane Irma rental vehicles
TOTAL		803,288.00	